

SAN JOAQUIN COUNCIL OF GOVERNMENTS

LOCAL TRANSPORTATION AUTHORITY

CITIZENS ADVISORY COMMITTEE BYLAWS

Article I: Function

There is hereby created a Citizens Advisory Committee. The Committee shall be a standing committee of the Local Transportation Authority. The Committee shall advise the Authority on matters relating to the Local Transportation Improvement Plan.

Article II: Membership

Section 1. The Citizens Advisory Committee shall be comprised of sixteen residents of San Joaquin County. A quorum shall consist of a minimum of five of the sixteen members.

Section 2. The sixteen members of the Committee shall be appointed as follows:

- a) One appointment from each of the following cities: Escalon, Lathrop, Lodi, Manteca, Ripon, and Tracy, for a total of six members. These appointments will be made by the COG representative from that city; and
- b) The Mayor of Stockton shall appoint one member from the City of Stockton to the Committee; and
- c) The Chairman of the San Joaquin Board of Supervisors shall appoint one member from the County of San Joaquin to the Committee; and
- d) The remaining eight appointments will be made by the SJCOG Board and filled from the following special interests groups: Sierra Club, League of Women Voters, San Joaquin Business Council, Greater Stockton Chamber of Commerce, WineGrape Commission, NAACP, University of the Pacific, and a Public Transit User.

Section 3. When making Citizens Advisory Committee appointments, the board members shall consider obtaining a balance of views and a cross-section of county interests.

Article III. Term of Office

The appointees to the Citizens Advisory Committee shall serve for a term of four years.

Article IV: Meetings

Section 1. The Local Transportation Authority shall establish a regular place and time for

meetings of the Committee, in consultation of the Committee members. Committee meetings shall be held on a monthly basis starting at 6:00 p.m.

Section 2. The Authority may designate agenda items for any meetings of the Committee. The members of the Committee may also designate agenda items for consideration by the Committee.

Article V: Attendance

The members of the Citizen Advisory Committee are expected to attend the meetings of the Committee on a regular basis. Any member of the Committee who has three consecutive un-notified absences, four consecutive notified absences, or five absences in any one calendar year shall be dismissed from the Committee.

Article VI: Removal

The Executive Committee of the San Joaquin Council of Governments may, at any time, recommend the removal of any member of the Citizens Advisory Committee. A majority vote of the members of the Local Transportation Authority shall be required to approve any removal.

Article VII: Officers and Rules

Section 1. The Citizens Advisory Committee shall elect from among its membership a Chair and Vice-Chair. The term of office for each shall be one year.

Section 2. The Committee shall adopt rules and procedures for its meetings. These rules and procedures shall be subject to approval by the Local Transportation Authority.

Article VIII: Staff

The staff of the Council of Governments shall be available to aid the Committee in its work and shall serve as Secretary to the Committee.

Article IX: Mileage Reimbursement

The members of the Citizens Advisory Committee are eligible for mileage reimbursement for expenses up to \$25.00 which are incurred traveling to/from their home or place of business to the monthly meetings. Mileage is reimbursed at Internal Revenue Service (“IRS”) rates in effect at the time of travel. These rates are designed to compensate the driver for gasoline, insurance, maintenance, and other expenses associated with operating the vehicle. This amount does not include bridge and road tolls, which are also reimbursable.

Article X: Ethics Training

State law (AB 1234) requires that local officials that receive compensation, salary, stipends, or expense reimbursements must receive training in public service ethics laws and principles every two years. The requirement applies not only to the governing body of a local

agency, but also commissions, committees, boards, or other local agency bodies, whether permanent or temporary, decision-making or advisory. A member on the committee prior to beginning of a calendar year has until the end of same year to receive the training. New members must receive training within one year of becoming a member. Thereafter, committee members must receive training every two years while still on the committee.

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