



**San Joaquin Council of Governments
ANNUAL FINANCIAL PLAN
Fiscal Year 2019/2020**

Adopted Final March 28, 2019

CHAIR

Mayor Robert Rickman, City of Tracy

VICE-CHAIR

Councilmember Doug Kuehne, City of Lodi

BOARD OF DIRECTORS

Councilmember Walt Murken

Mayor Sonny Dhaliwal

Councilmember Gary Singh

Councilmember Jesus Andrade

Councilmember Sol Jobrack

Vice Mayor Dan Wright

Supervisor Bob Elliott

Supervisor Chuck Winn

Supervisor Katherine Miller

Councilmember Leo Zuber

City of Escalon

City of Lathrop

City of Manteca

City of Stockton

City of Stockton

City of Stockton

County of San Joaquin

County of San Joaquin

County of San Joaquin

City of Ripon

EX OFFICIO DIRECTORS

Dan McElhinney, Acting Director

Gary Giovanetti, Director

Elizabeth Blanchard, Commissioner

Caltrans District 10

San Joaquin Regional Transit District

Port of Stockton

SUBMITTED BY:

Andrew T. Chesley

Executive Director

Steve Dial

Deputy Executive Director/
Chief Financial Officer

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REVENUES	FY 2017-18 Actual	FY 2018-19 Amendment #1	FY 2019-20 Adopted 3/28/19	+/- Change	+/- % Change
Federal Grants	\$ 4,019,540	\$ 4,529,361	\$ 2,836,633	\$ (1,692,728)	-59.67%
State Grants	\$ 1,136,466	\$ 1,983,838	\$ 3,601,845	\$ 1,618,007	44.92%
Local	\$ 4,157,348	\$ 4,213,331	\$ 4,331,209	\$ 117,878	2.72%
Interest	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%
Other	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.00%
SJCOG OPERATING REVENUE	\$ 9,333,354	\$ 10,746,530	\$ 10,789,687	\$ 43,157	13.15%
EXPENDITURES					
Salaries & Benefits	\$ 4,159,847	\$ 4,406,539	\$ 4,466,831	\$ 60,293	1.35%
Services & Supplies	\$ 894,178	\$ 1,208,700	\$ 1,255,470	\$ 46,770	3.73%
			\$ -	\$ -	
Office Expense	\$ 245,906	\$ 256,200	\$ 262,470	\$ 6,270	2.39%
Communications	\$ 53,110	\$ 66,000	\$ 66,000	\$ -	0.00%
Memberships	\$ 39,123	\$ 56,000	\$ 50,000	\$ (6,000)	-12.00%
Maintenance - Equipment	\$ 3,515	\$ 13,000	\$ 10,000	\$ (3,000)	-30.00%
Rents & Leases - Equipment	\$ 108,790	\$ 225,000	\$ 225,000	\$ -	0.00%
Transportation, Travel & Training (In & Out of State)	\$ 114,500	\$ 114,500	\$ 114,500	\$ -	0.00%
Publications & Legal Notices	\$ 4,747	\$ 10,000	\$ 7,500	\$ (2,500)	-33.33%
Insurance	\$ 94,063	\$ 108,000	\$ 120,000	\$ 12,000	10.00%
Building Operations & Maintenance	\$ 81,956	\$ 185,000	\$ 200,000	\$ 15,000	7.50%
SJCOG Building Debt Service Principal and Interest	\$ 148,468	\$ 175,000	\$ 200,000	\$ 25,000	12.50%
Professional Services	\$ 2,442,787	\$ 4,935,791	\$ 4,871,886	\$ (63,905)	-1.31%
Capital Outlay	\$ 121,212	\$ 195,500	\$ 195,500	\$ -	0.00%
Unallocated/Reserve					
SJCOG OPERATING EXPENDITURES	\$ 7,618,025	\$ 10,746,530	\$ 10,789,687	\$ 43,157	0.40%

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REVENUE

Revenue Source	FY 2017-18 Actual	FY 2018-19 Amendment #1	FY 2019-20 Adopted 3/28/19	+/- Change
FEDERAL GRANTS				
<i>U.S. Department of Transportation:</i>				
Federal Highway Administration (PL)	\$ 1,268,522.02	\$ 1,268,522	\$ 1,320,000	\$ 51,477.98
Federal Highway Administration (PL C/O)				\$ -
Federal Transit Administration MPO Planning (FTA 5303)	\$ 301,018.16	\$ 301,018	\$ 316,633	\$ 15,614.84
Federal Transit Administration MPO Planning (FTA 5303 C/O)		\$ 100,000		\$ (100,000.00)
Regional Surface Transportation Program (RSTP) CMP Update RSTP SR99 and SR 120 Ramps: STPL 6088(057)	\$ 1,500,000.00	\$ 1,500,000	\$ 100,000	\$ (1,400,000.00)
				\$ -
CMAQ TDM	\$ 950,000.00	\$ 1,359,821	\$ 1,100,000	\$ (259,820.70)
Federal Earmark Redistribution(DEM06UBL 6088-050)				\$ -
	\$ 4,019,540.18	\$ 4,529,361	\$ 2,836,633	\$ (1,692,727.88)
STATE GRANTS				
<i>California Department of Transportation:</i>				
				\$ -
STIP Planning & Programming	\$ 200,000.00	\$ 200,000	\$ -	\$ (200,000.00)
FY 17/18 Caltrans Sustainable Transportation Planning Grant (SB1)		\$ 348,039	\$ 193,000	\$ (155,039.09)
FY 18/19 Caltrans Sustainable Transportation Planning Grant (SB1)	\$ 341,671.00	\$ 341,671	\$ 264,650	\$ (77,021.00)
FY 19/20 Caltrans Sustainable Transportation Planning Grant (SB1)			\$ 353,812	\$ 353,812.00
Caltrans Rural Planning Assistance (RPA)		\$ 53,395	\$ 250,000	\$ 196,605.00
Freeway Service Patrol (FSP13-6088-048)				\$ -
Freeway Service Patrol (FSP14-6088-053)	\$ 506,198.00	\$ 454,522	\$ -	\$ (454,522.28)
Freeway Service Patrol (I-205) FY 18/19 allocation			\$ 491,524	\$ 491,524.00
Freeway Service Patrol (I-205) FY 19/20 allocation			\$ 491,524	\$ 491,524.00
Freeway Service Patrol (FSP18 SB1 6088-063)		\$ 437,741	\$ 437,740	\$ (0.70)
FSP18 SB1 FY 18-19 allocation			\$ 500,000	\$ 500,000.00
FSP19 SB1 FY 19-20 allocation			\$ 500,000	\$ 500,000.00
Caltrans TDM Partnership Planning Grant				\$ -
Affordable Housing & Sustainable Communities Carryover		\$ 19,873	\$ -	\$ (19,873.00)
Affordable Housing & Sustainable Communities FY 18/19 Enterprise		\$ 40,000	\$ 30,998	\$ (9,001.60)
State Transit Assistance	\$ 88,597.00	\$ 88,597	\$ 88,597	\$ -
SUBTOTAL	\$ 1,136,466.00	\$ 1,983,838	\$ 3,601,845	\$ 1,618,007.33
LOCAL				
TDA (LTF Planning + TDA Administration)	\$ 1,214,048.00	\$ 1,214,048	\$ 1,299,200	\$ 85,152.00
TDA (LTF ALUC Stockton Metro)				\$ -
Measure K Project Management	\$ 1,000,000.00	\$ 1,000,000	\$ 1,000,000	\$ -
Measure K Administration	\$ 593,200.00	\$ 593,200	\$ 662,000	\$ 68,800.00
RTIF	\$ 75,000.00	\$ 75,000	\$ 27,720	\$ (47,280.00)
Valley MPOs Air Quality Planning	\$ 181,100.00	\$ 181,100	\$ 181,100	\$ -
Fresno Prop 84				\$ -
TDM - Merced CAG CMAQ	\$ 83,000.00	\$ 63,794	\$ 75,000	\$ 11,206.00
TDM - StanCOG CMAQ	\$ 195,000.00	\$ 200,000	\$ 200,000	\$ -
Tri-County Travel Demand (Merced, Stanislaus, San Joaquin)		\$ 13,189	\$ 13,189	\$ -
SACOG TDM (Trip Planning System)	\$ 95,000.00	\$ 95,000	\$ 95,000	\$ -
StanCOG- Modeling				\$ -
Calaveras COG: RTPA Technical Support				\$ -
SAFE	\$ 150,000.00	\$ 207,000	\$ 207,000	\$ -
COG Fees	\$ 10,000.00	\$ 10,000	\$ 10,000	\$ -
SJCOGI	\$ 561,000.00	\$ 561,000	\$ 561,000	\$ -
SUBTOTAL	\$ 4,157,348.00	\$ 4,213,331	\$ 4,331,209	\$ 117,878.00
OTHER				
<i>Sales Tax Line of Credit and 2011 Bond Issuance</i>				
Interest	\$ 5,000.00	\$ 5,000	\$ 5,000	\$ -
Other (ALUC Fees+doc fees)	\$ 15,000.00	\$ 15,000	\$ 15,000	\$ -
SUBTOTAL	\$ 20,000.00	\$ 20,000	\$ 20,000	\$ -
TOTAL	\$ 9,333,354.18	\$ 10,746,529.95	\$ 10,789,687.40	\$ 43,157.45

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SERVICE AND SUPPLIES

FY 2017-18

Title	Line Item Description	Actual
Office Expense - General	General Supplies Recognitions Printing Noncapital Equip/Furniture Computer Software & License	
Office Expense - General Subtotal		\$ -
Office Expense - Postage Subtotal		\$ -
Office Expense - Subscriptions Subtotal		\$ -
Office Expense - Subtotal		\$ 245,906
Communications-Subtotal		\$ 53,110
Memberships - Subtotal		\$ 39,123
Maintenance - Equipment - Subtotal		\$ 3,515
Rents & Leases - Equipment - Subtotal		\$ 108,790
Publications & Legal Notices - Subtotal		\$ 4,747
Insurances - Subtotal		\$ 94,063
Building Maintenance - Subtotal		\$ 81,956
BuildingDebt Service - Principle & Interest		\$ 148,468
TOTAL SERVICES & SUPPLIES		\$ 779,678

POSITION CLASSIFICATIONS & SALARY SCHEDULE
ANNUAL

Adopted March 28, 2019

Position	12 month Change in CPI	Minimum		Maximum	
		Previous	New	Previous	New
Executive Director		220,923.15	\$ 231,969.11		
GROUP A				85% of Exec. Dir. \$ 187,784.68	\$ 197,173.74
Deputy Executive Director/Chief Financial Officer Deputy Director Planning, Prog. & Project Delivery					
GROUP B	3.6940%	87,058.60	\$ 90,274.55	\$ 138,717.14	\$ 143,841.35
Habitat Conservation Program Manager* Manager of Administrative Services Project Manager					
GROUP C	3.6940%	73,315.78	\$ 76,024.06	124,770.81	\$ 129,379.84
Chief Accountant Senior Regional Planner Senior Program Specialist Information Technology Manager					
GROUP D	3.6940%	64,875.73	\$ 67,272.24	96,943.89	\$ 100,524.99
Associate Regional Planner Associate Habitat Planner Associate Program Specialist Staff Accountant Accounting-Payroll Specialist Public Information Officer					
GROUP E	3.6940%	57,285.41	\$ 59,401.53	81,472.58	\$ 84,482.18
Assistant Regional Planner Assistant Program Specialist Assistant Habitat Planner Administrative Analyst Information Technology Technician					
GROUP F	3.6940%	50,893.84	\$ 52,773.86	68,707.48	\$ 71,245.54
Office Administrator					
GROUP G	3.6940%	44,919.19	\$ 46,578.50	65,754.10	\$ 68,183.06
Administrative Technician Accounting Assistant II Planning Technician					
GROUP H	3.6940%	38,491.83	\$ 39,913.72	54,420.08	\$ 56,430.35
Accounting Assistant I Administrative Clerk II					
GROUP I	3.6940%	33,854.00	\$ 35,104.57	47,045.39	\$ 48,783.25
Administrative Clerk I					

*The Board adopted the findings of the Salary & Classification study in May 2015 grandfathering the Program Manager and Habitat Program Manager at the previously adopted salary range, \$145,000.

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Transportation Travel & Training

	FY 2017-18	FY 2018-19	FY 2019-20
	Actual	Amendment #1	Adopted 3/28/19
In and Out of State Travel	\$ 80,000	\$ 80,000	\$ 80,000
Training	\$ 31,500	\$ 31,500	\$ 31,500
Rideshare Incentive	\$ 3,000	\$ 3,000	\$ 3,000
Transportation & Travel - Subtotal	\$ 114,500	\$ 114,500	\$ 114,500

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PROFESSIONAL SERVICES

<i>Work Element No./Project Description</i>	FY 2017-18 Actual	FY 2018-19 Amendment #1	FY 2019-20 Adopted 3/28/19
601.01--Regional Transportation Plan	\$ 245,334	\$ 400,000	\$ 200,000
601.011--Regional Transportation Plan (AHSC)	\$ 4,429	\$ 59,873	\$ 39,000
601.012--SCS Implementation FY 17/18 SB1 grant		\$ 884,539	\$ 102,500
601.013--SCS Implementation FY 18/19 SB1 grant			\$ 40,000
601.014--SCS Implementation FY 19/20 SB1 grant			\$ 125,000
601.02--Regional Planning Studies	\$ 15,000	\$ 30,000	\$ 30,000
602.01--RTIP		\$ -	
603.01--Road & Street Monitoring	\$ 677,526	\$ 921,993	\$ 900,000
603.02--Transit Coordination	\$ 1,500	\$ 50,000	
603.03--Transportation Air Quality	\$ 247,352	\$ 200,000	\$ 200,000
603.04--Goods Movement		\$ -	
603.041 --Goods Movement Partnership Planning Grant		\$ -	
701.01--Technical Assistance		\$ -	
801.01--Intergovernmental Coordination	\$ 86,466	\$ 50,000	\$ 130,000
801.012--Intergovernmental Coordination (RPA)	\$ 26,605	\$ 80,000	\$ 290,886
801.02--Projections & Forecasts	\$ 70,695	\$ 50,000	\$ 62,000
801.03--Airport Land Use Commission	\$ 19,564	\$ 50,000	\$ 5,000
801.04--Congestion Management		\$ 85,000	\$ 50,000
801.05--Regional Planning		\$ 15,000	\$ 15,000
801.06--Valley MPO Coordination	\$ 23,464	\$ 20,000	\$ 45,000
801.07--Interregional Partnerships		\$ -	
801.09--SJCOG Inc			
901.01--Measure K	\$ 31,619	\$ 100,000	\$ 50,000
901.02--RTIF	\$ 3,108	\$ 46,000	\$ 15,000
901.03--Smart Growth		\$ -	
1001.01--COG OWP		\$ 5,000	\$ 5,000
1001.02--TDA Administration	\$ 180,360	\$ 250,000	\$ 250,000
1001.03--Community Involvement	\$ 14,520	\$ 17,500	\$ 17,500
1001.04--FAST ACT Management		\$ -	
1101.01--Transportation Demand Management	\$ 311,530	\$ 250,000	\$ 300,000
1101.03--Transportation Demand Management		\$ -	
1201.01--Freeway Service Patrol	\$ 328,261	\$ 708,145	\$ 850,000
1201.015--Freeway Service Patrol (SB1)		\$ 437,741	\$ 650,000
1201.03 - SJCOG Interns			
1301.01 - Performance Based Planning and Programming			
Indirect	\$ 155,454	\$ 225,000	\$ 500,000
TOTAL	\$ 2,442,787	\$ 4,935,791	\$ 4,871,886

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FIXED ASSETS

Title	Description	FY 2017-18 Actual	FY 2018-19 Amendment #1	FY 2019-20 Adopted 3/28/19
	Office Furniture/Equipment	\$	25,000	\$ 25,000
	Replacement Printers (2)	\$	5,500	\$ 5,500
	Server Upgrade	\$	30,000	\$ 30,000
	ERP Accounting System	\$	-	\$ -
	Customer Relation Management	\$	25,000	\$ 25,000
	Computer Upgrades	\$	20,000	\$ 20,000
	Capitalized Building Maintenance/Upgrades	\$	90,000	\$ 90,000
TOTAL		\$ 121,212	\$ 195,500	\$ 195,500