



MEMORANDUM

June 3, 2015

To: Technical Advisory Committee Members and Interested Parties

Fr: Diane Nguyen, Deputy Director

Re: Cancellation of June 11, 2015, TAC meeting

The Technical Advisory Committee (TAC) meeting for June 11th is **cancelled** due to the lack of action that would warrant a meeting. Attached, however, is an “information packet” for June.

The next regularly scheduled meeting of the TAC is July 9th at 10 a.m. at SJCOG Office (555 E. Weber Avenue, Stockton, CA).



SAN JOAQUIN COUNCIL OF GOVERNMENTS

**Meeting Cancelled
for Thursday, June 11, 2015**

TECHNICAL ADVISORY COMMITTEE

INFORMATION ONLY PACKET

1. Minutes: May 14, 2015 – Information only.
2. Technical Items below are for information only:
 - A. Federal Project Delivery Status - Niblock
 - B. Announcement of Pre-Qualified On-Call Lists - Niblock
 - C. Active Transportation Program Cycle 2 Update and Regional Call for Projects – Ripperda
 - D. Caltrans Local Assistance Blog - Ripperda
3. Next Scheduled Meeting is Thursday, July 9, 2015 at 10:00 a.m.

TECHNICAL ADVISORY COMMITTEE (TAC)
San Joaquin Council of Governments
555 E Weber Ave.
Stockton, CA 95202

Thursday, May 14, 2015

MINUTES

1. Call Meeting to Order/Introductions:

Zabih Zaca called the meeting to order at 10:04 a.m. and David Ripperda took roll call.

Committee Members Present:

Charles Swimley	City of Lodi
Zabih Zaca	City of Tracy
Mark Houghton	City of Manteca
Michael King	City of Lathrop
Phil Carlson	City of Escalon
Brian Schmidt	Regional Rail Commission
Josh Swearingen	Caltrans, District 10
Dave Mendoza	San Joaquin County
Firoz Vohra	San Joaquin County
Mahmoud Sagga	San Joaquin County

Committee Members Not Present:

Dameon Flores	City of Lathrop
John Andoh	City of Escalon
Todd Greenwood	City of Stockton
Eric Alvarez	City of Stockton
Mike McDowell	City of Stockton
David Stagnaro	City of Stockton
James Wong	City of Stockton
Karla Cervantes	City of Stockton
Wes Johnson	City of Stockton
Robin Borre	City of Stockton
Ian Turner	Stockton Metropolitan Airport
Ronald Elliott	Stockton Metropolitan Airport
Ed Lovell	City of Tracy
Khoder Baydoun	City of Tracy
Dorothy Kam	City of Lodi
Paula Fernandez	City of Lodi
Juan Villanueva	Port of Stockton
Cindy Erdman	City of Stockton
Robin Borre	City of Stockton
Kevin Werner	City of Ripon

James Pease	City of Ripon
Georgia Lantberger	City of Manteca
Wes Johnson	City of Stockton
Nabil Hasan	Caltrans, District 10
Parminder Singh	Caltrans, District 10
Tom Dumas	Caltrans, District 10
Nicholas Fung	Caltrans, District 10
Harry Mavrogenes	Stockton Metropolitan Airport
Deffria Bass	SJRTD
Darell In	SJRTD
George Lorente	SJRTD
John Cadrett	SJVAPCD
Mike Selling	San Joaquin County
Bob Schiffler	Regional Rail Commission

SJCOG Staff Present:

Kim Anderson	Senior Regional Planner
Tanisha Taylor	Senior Regional Planner
David Ripperda	Regional Planner
Phillip Brennan	Regional Planner
Ryan Niblock	Associate Regional Planner
Daniel Meza	Regional Planner
Katy Castro	Office Assistant I

2. Meeting minutes from February 12, 2015:

It was moved/seconded (**Swimley/Schmidt**) to approve minutes from February 12, 2015. Motion passed unanimously by voice vote.

3. Public Presentation:

None.

Technical Items: B through E

4. B. Active Transportation Program Cycle 2:

Mr. Ripperda stated the California Transportation Commission (CTC) released the call for projects for the 2015 Active Transportation Program (ATP) Cycle 2 in March 2015, for which applications are due June 1st. Approximately \$180 million is available statewide for funding for FY 2016-2019. SJCOG staff will be forming the ATP Cycle 2 Multi-disciplinary Advisory Scoring Committee once the SJCOG Board approves the committee composition.

Mr. Vohra asked how the committee is selected. Mr. Ripperda stated he will ask for volunteers and anyone that is interested is welcome to join.

Mr. Vohra made a motion to establish criteria to give volunteers a fair chance to join the Advisory Scoring Committee.

It was moved/seconded (**Vohra/ Swimley**) to recommend that the SJCOG Board Approve the SJCOG 2015 ATP Multi- disciplinary Advisory Scoring Committee Composition. SJCOG Staff will incorporate the committee's recommendation to seek geographic equity moving forward. Motion passed unanimously by voice vote.

C. Affordable Housing Sustainable Communities Priority Project Recommendation:

Mr. Brennan stated that two applications from the SJCOG region are seeking grant funding from the Strategic Growth Council's Affordable Housing and Sustainable Communities. The two projects are Anchor Village and Grand View Village.

Mr. Vohra asked if the City of Stockton can absorb this much housing in the downtown area at the same time. Ms. Taylor stated that City of Stockton does agree and is participating in delivering the projects.

It was moved/seconded (**Schmidt/Vohra**) to approve the AHSC Priority Project Recommendation. Motion passed unanimously by voice vote.

D. Annual Adjustment of the Regional Transportation Impact Fee (RTIF) and Third Party Cost Estimate for FY 2015/16:

Ms. Anderson announced that beginning July 1, 2015, and based on the previously approved rolling three-year average methodology, and adjustment of +1.84% is indicated; each participating agency will need to adjust their RTIF structure accordingly to take effect on July 1, 2015. At this time SJCOG will also be billing each participating agency for their respective share of future third-party costs.

Mr. Houghton asked if the numbers are based on what the agencies have accumulated. Ms. Anderson stated the retained RTIF is the amount of RTIF funds remaining net of what is given San Joaquin County and SJCOG and includes a small amount of interest.

It was moved/seconded (**Vohra/ Schmidt**) to recommend SJCOG Board approval of estimated Third Party Costs for FY 15/16 and accept the Annual Administrative Fee Adjustment Calculation. Motion passed unanimously by voice vote.

E. Election of FY 2014/15 Vice-Chair (no staff report):

Ms. Tanisha Taylor stated that TAC Committee is looking for a nomination for a new Vice Chair. City of Lodi was nominated for Vice-Chair.

It was moved/seconded (**Swearingen/ Schmidt**) to nominate for FY 2014/15 City of Lodi for Vice-Chair. Motion passed unanimously by voice vote.

Consent Calendar Items: F through H

F. 2014 Regional Congestion Management Program Compliance Report

G. Measure K Ordinance and Expenditure Plan Amendment

H. SJCOG-SACOG Interregional Transportation Demand Management (TDM) Action Plan.

Mr. Ripperda commented that Item 4F was amended.

It was moved/seconded (**Schmidt/Vohra**) to approve the consent calendar item F.
Motion passed unanimously by voice vote.

It was moved/seconded (**Schmidt/King**) to approve the consent calendar items G and H.
Motion passed unanimously by voice vote.

5. Other Matters of Business:

Ms. Taylor announced on Thursday the Air Resource Board will be taking action on the 2014 Regional Transportation Plan and Sustainable Communities Strategy, the last step is to see if it meets the targets.

Mr. Zaca commented on the City of Tracy ribbon cutting for the 11th Street Bridge Reconstruction. The groundbreaking ceremony will be held on Tuesday, May 19, 2015 at 4:00 p.m.

6. Adjournment:

There being no further business to discuss, the meeting was adjourned at 10:34 a.m. to Thursday, June 11, 2015 at 10:00 a.m.

STAFF REPORT

SUBJECT: Federal Project Delivery Status

RECOMMENDED ACTION: Information Only

SUMMARY:

At the March 12, 2015 TAC meeting, SJCOG staff discussed a letter received from Caltrans Local Assistance notifying Metropolitan Planning Organizations of an overall low delivery of federal funds within the current fiscal year. Following the meeting, staff at local agencies reviewed the status of their Regional Surface Transportation Program (RSTP) and Congestion Mitigation Air Quality (CMAQ) funded projects, and were in contact SJCOG staff to outline any necessary project schedule adjustments. Per the feedback received, SJCOG staff submitted an obligation plan to Caltrans Local Assistance, outlining all RSTP and CMAQ projects expected to be obligated within the current fiscal year. In total, nine RSTP projects and twelve CMAQ projects within San Joaquin County were identified as projects to be obligated within fiscal year (FY) 2014/2015. As of April 30, 2015, no RSTP or CMAQ obligations have been identified by Caltrans Local Assistance for the San Joaquin County region. The purpose of this report is to “sound the alarm,” and let local agencies know that projects with federal funding programmed within the current fiscal year should pursue obligation as soon as possible.

Also, it should be noted that at this time, Caltrans is accepting Requests for Authorization (RFA) for all programmed RSTP and CMAQ projects within the 2015 Federal Transportation Improvement Program (FTIP) in order to ensure that FY 14/15 apportionments are used.

BACKGROUND:

In mid-February, Caltrans Local Assistance circulated a letter to Metropolitan Planning Organizations to notify them of the low delivery of federal funds within the current federal fiscal year. As of April 30, 2015, no RSTP or CMAQ obligations have been identified by Caltrans Local Assistance for the San Joaquin County region, meaning that none of the \$12,983,148 in Obligation Authority (OA) for FY 14/15 has been exercised.

Is Low OA an Issue?

Yes. The state average for RSTP and CMAQ obligations is currently over 39 percent. RFAs for most projects are typically submitted to Caltrans Local Assistance in March and April. However, as noted, there have been no RSTP or CMAQ obligations within San Joaquin County as of April 30, 2015. By this time of year, RSTP and CMAQ obligations within San Joaquin

County are typically at 50 percent. As noted, nine RSTP projects and twelve CMAQ projects are programmed within FY 14/15, and are eligible for obligation.

However, it should be noted that at this time, Caltrans is accepting RFAs for all programmed RSTP and CMAQ projects within the 2015 FTIP. By doing so, Caltrans is allowing projects programmed in later years to advance their schedule, and take advantage of any federal funding capacity available in the RSTP and CMAQ programs. Such an approach allows project delivery to be accelerated, and ensures that all OA within the fiscal year is exercised.

Agencies within San Joaquin County have taken advantage of this annual opportunity, and as a result, agencies within San Joaquin County have built history of consistent and full delivery of its federally funded projects.

Are CMAQ Funds at Risk?

Unspent CMAQ funds at the end of a fiscal year can be reclaimed by the state, and redistributed to counties with the ability to spend it. As such, it is critical that agencies within San Joaquin County submit RFAs for projects programmed within FY 14/15, and take advantage of the fact that Caltrans is now accepting RFAs for any CMAQ project programmed with the 2015 FTIP.

Are RSTP Funds at Risk, and are RSTP Projects Moving Forward?

In San Joaquin County, there is a Board-adopted RSTP funding policy by formula. This capital delivery plan is the self-reported, line-item RSTP project listings in the FTIP. SJCOG staff is reliant on local agencies to obligate funds and notify SJCOG of progress or unforeseen delays. In instances where projects are behind schedule, SJCOG will need to work with the agency to reprogram, if possible, the project in the FTIP.

RECOMMENDATION:

SJCOG is actively reaching out to local agency staff to alert them about the fact that projects with federal funding programmed within the current fiscal year should pursue obligation as soon as possible. Where possible, local agencies may also submit RFAs for RSTP and CMAQ projects programmed in later years, in order to obligate those projects early. SJCOG staff will provide letters of concurrence, as necessary, to ensure that RFAs are processed for projects programmed in later years.

FISCAL IMPACT:

None at this time. Changes will be “revenue neutral” with respect to the 2015 FTIP, as existing funding values would simply be shifted.

ATTACHMENT:

- (1) Local Assistance Delivery Formula OA Funds as of April 30, 2015

STAFF REPORT

SUBJECT: Announcement of Pre-Qualified On-Call Lists for Program Assistance, Project Development Services, and Construction Management

RECOMMENDED ACTION: Information Only

SUMMARY:

SJCOG issued Requests for Qualifications (RFQ) to consultants in order to develop separate lists of pre-qualified consultants to aid in the delivery of federal and state funded projects. Specifically, pre-qualified vendor lists were created to assist with:

- A. State / Federal Funding Program Assistance,
- B. Project Development Services, and
- C. Construction Management Services

Recommendations for State / Federal Funding Program Assistance and Project Development Services have been approved by the SJCOG Board of Directors, and are immediately available for use by all local agencies within San Joaquin County, through June of 2018.

At the time of this staff report, interviews were being conducted for Construction Management Services. Subsequent recommendations for Construction Management Services will be evaluated by the Project Delivery Sub-Committee and then heard by the SJCOG Board at its June meeting.

RECCOMENDATION:

Information Only

BACKGROUND:

SJCOG issued RFQs to consultants in order to develop separate lists of pre-qualified consultants to aid in the delivery of federal and state funded projects. The lists of pre-qualified vendors are expected to reduce staff time required to review proposals, and streamline the selection of consultants.

A review panel consisting of SJCOG staff and local agency staff determined that five firms should be selected as pre-qualified vendors for State / Federal Funding Program Assistance (alphabetical order):

- Bennett Engineering Services;
- CSG Consultants, Inc.;
- Interwest Consulting Group;

- Mark Thomas & Company; and
- Rajappan & Meyer Consulting Engineers.

A review panel consisting of SJCOG staff, local agency staff, and Caltrans staff determined that five firms should be selected as pre-qualified vendors for Project Development Services (alphabetical order):

- AECOM;
- BKF Engineers;
- Drake Haglan & Associates;
- Mark Thomas & Company; and
- Rajappan & Meyer Consulting Engineers.

These recommendations were approved by the SJCOG Board of Directors at their May 28, 2015 meeting. These lists of pre-qualified vendors are active immediately, and are available for use by all local agencies within San Joaquin County through June of 2018.

Recommendations for Construction Management Services are currently being evaluated by the Project Delivery Sub-Committee, and will be heard by the SJCOG Board at its June meeting. This on-call list of pre-qualified vendors will become active immediately upon approval by the SJCOG Board of Directors.

FISCAL IMPACT:

The pre-qualified on-call consultant lists are expected to produce cost savings by eliminating staff time to review numerous proposals for each of various capital projects or program management services. In this approach, review will be limited only to consultants (on the qualified list) submitting proposals.

Prepared by: Ryan Niblock, Associate Regional Planner

STAFF REPORT

SUBJECT: Active Transportation Program Cycle 2
Update and Regional Call for Projects

RECOMMENDED ACTION: Information Only

DISCUSSION:

SUMMARY:

Statewide grant applications for the 2015 Active Transportation Program (ATP) Cycle 2 were due to Caltrans and SJCOG by June 1, 2015. Approximately \$180 million is available statewide for funding for bicycle, pedestrian, and Safe Routes to School projects in Fiscal Years 2016/17, 17/18, and 18/19. The City of Stockton and the County of San Joaquin submitted a combined 16 applications to compete for funding at the state level, with a total funding request of \$15,970,000. A summary of these project applications is included as Attachment 1. Any projects submitted to the statewide competition that do not receive funding from the State will be considered as part of SJCOG's Regional ATP competition.

The regional call for projects commenced June 1, 2015, with applications due to SJCOG no later than 4 PM on July 31, 2015. SJCOG has chosen to utilize the statewide ATP application and guidelines for the regional call for projects. The application and guidelines may be viewed here: <http://www.dot.ca.gov/hq/LocalPrograms/atp/cycle-2.html>. A total of approximately \$2.9 million in funding is available for the regional ATP call for projects.

In this regional call for projects, SJCOG is required to convene a multi-disciplinary advisory committee to assist in the project selection process, as approved by the SJCOG Board on May 28. Staff has worked to identify a preliminary list of committee members and will be bringing this list to the appropriate standing committees for information.

RECOMMENDATION:

This item is for information only.

FISCAL IMPACT:

A Call for Projects does not have a fiscal impact. However, when the grant funding is ultimately approved, it will result in at least \$2.9 million toward various eligible ATP projects in the San Joaquin region.

BACKGROUND:

The Active Transportation Program (ATP) was created in 2013 by Senate Bill 99 and Assembly Bill 101 to promote the increased use of active modes of transportation, such as biking and walking. The ATP has two separate grant components – a Statewide competition awarded by the California Transportation Commission, and a Regional competition with funding awarded by Metropolitan Planning Organizations (MPOs) in urban areas with populations greater than 200,000, which includes SJCOG.

The ATP consolidates funding from the federal Transportation Alternatives Program (TAP), the federal Safe Routes to School (SRTS) program, the state Safe Routes to School (SR2S) program, and the state Bicycle Transportation Account (BTA). Consistent with the federal TAP requirements, the ATP Guidelines distribute the total annual funding capacity in three categories, with 10% going to small urban/rural areas with populations of 200,000 or less, 40% going to Metropolitan Planning Organizations (MPOs) in urban areas with populations greater than 200,000 and 50% going to a statewide program. All funding must be competitively awarded with the requirement that at least 25% of the funds benefit Disadvantaged Communities.

SCHEDULE:

- SJCOG issues Regional Call for Projects June 1, 2015
- Regional Call for Projects Applications due to SCJOG July 31, 2015
- CTC staff recommendations for statewide ATP projects September 15, 2015
- SJCOG Multidisciplinary Scoring Committee convenes Late Sept/Early Oct. 2015
- CTC adopts Statewide ATP projects October 22, 2015
- SJCOG board adopts Regional ATP projects October 22, 2015
- MPO project recommendations due to CTC November 15, 2015
- CTC adopts MPO project recommendations December 10, 2015

NEXT STEPS:

SJCOG staff will continue to assist local agency staff on any potential ATP project applications. After any additional Regional applications are received by July 31st, SJCOG staff will be convening a kickoff meeting of the ATP Cycle 2 Multidisciplinary Advisory Scoring Committee.

A broad coalition of over 120 advocacy organizations recently called for increasing funding for the ATP by \$100 million. However, Governor Brown's May revised budget does not alter the current spending plan for the ATP. On May 20th, the Assembly Budget Committee proposed a \$25 million increase for the ATP. SJCOG staff will provide an update of the outcome of this proposal after the final state budget is adopted by June 15th.

ATTACHMENTS:

1. Summary of ATP Cycle 2 Statewide Applications

ATP Cycle 2 Statewide Project Applications Submitted (as of 06/02/15)

Agency	Project Name	Description	Request	Total Cost
San Joaquin County	Woodbridge School Access Improvements	Construct curb, gutter, sidewalk, and ADA ramps along Lilac Street from Indiana Street to the Woodbridge Irrigation District Canal	\$289,000	\$349,000
San Joaquin County	Elmwood Elementary School Access Improvements	Construct curb, gutter, sidewalk, and ADA ramps along Ardelle Avenue from the East Side Community Park to Bird Avenue	\$1,137,000	\$1,772,000
San Joaquin County	Bicycle Master Plan Update	Update County's Bicycle Master plan to consider sustainable growth, infill development, complete street, climate action plan, and transit oriented development	\$400,000	\$400,000
Stockton	Miner Avenue Complete Street Improvements Phase I	Reduce traffic lanes from 4 to 2, add Class II bicycle lanes, construct wider sidewalks, bulb-outs, median, and pedestrian and bike amenities between Center and Hunter St	\$2,939,000	\$2,939,000
Stockton	Safe Routes to School Infrastructure Improvements	Upgrade and install 73 ADA ramps adjacent to ten elementary schools and install sidewalk adjacent to two elementary schools and the University of the Pacific	\$1,788,000	\$1,788,000
Stockton	EBMUD Corridor Class I Bicycle and Pedestrian Path Improvements	Widen and improve 2.9 miles of existing Class I bicycle and pedestrian path in the EBMUD corridor adjacent to March Lane. Upgrade ADA ramps at intersections and improve connections to existing paths and sidewalks.	\$1,266,000	\$1,266,000

Agency	Project Name	Description	Request	Total Cost
Stockton	Active Transportation Plan in Greater Downtown District	Develop a community conceptual plan for future Active Transportation projects in Greater Downtown District, as a prototype for future citywide active transportation plans.	\$396,000	\$396,000
Stockton	Calaveras River Bicycle/Pedestrian Bridge Rehabilitation	Repair crumbling abutments, reinforce girder connections, and repair distress handrails on existing bicycle/pedestrian bridge	\$251,000	\$251,000
Stockton	Ryde Pedestrian Bridge ADA and Safety Retrofit	Retrofit existing pedestrian bridge to add ADA ramps. Repair erosion and vandalism damage. Install asphalt sidewalk, Rectangular Rapid Flashing Beacon and crosswalk.	\$1,307,000	\$1,307,000
Stockton	El Dorado Street Bike and Pedestrian Access Improvements	Widen sidewalks, replace curbs, gutters, ramps, and driveways between Stadium Drive and Bianchi Road. Widen El Dorado Street bridge sidewalk to allow Class I Bike Path facility.	\$1,778,000	\$1,778,000
Stockton	Accessible Pedestrian Signal at Various Locations	Replace existing pushbutton with accessible pedestrian signal (APS) system, at 27 signalized intersections	\$699,000	\$699,000
Stockton	Pedestrian Crossing Improvements at Pershing/Argonne and Victory Park Sidewalk	Widen and repair existing sidewalk and construct ADA ramps around Victory Park and install Pedestrian Hybrid Beacon signal and crosswalk at Pershing/Argonne intersection.	\$1,090,000	\$1,090,000

Agency	Project Name	Description	Request	Total Cost
Stockton	Pedestrian Safety Action Plan	Develop a Pedestrian Safety Action Plan to include policies, programs, and practices and suggested engineering treatments to mitigation pedestrian safety issues.	\$300,000	\$300,000
Stockton	Traffic Safety Awareness Program	Develop and implement a traffic safety and awareness campaign to increase safety for all modes of transportation, providing a safer environment to encourage walking & bicycling	\$300,000	\$300,000
Stockton	Bear Creek & Pixley Slough Bicycle and Pedestrian Improvements	Install rectangular rapid flashing beacons, pavement signage and markings, and widen pavement sections to accomade connectivity between Bear Creek and Pixley Slough.	\$1,480,000	\$1,480,000
Stockton	Safe Routes to School Pilot Program Phase 3	Provide educational and encouragement activities to 12 elementary schools in three of the four school districts within Stockton	\$550,000	\$550,000
Totals:			\$15,970,000	\$16,665,000

STAFF REPORT

SUBJECT: Caltrans Local Assistance Blog

RECOMMENDED ACTION: Information Only

SUMMARY:

Caltrans Division of Local Assistance has created a website to provide clarity on issues and contribute to the successful delivery of transportation projects using federal resources. The website contains blog posts, resource pages, and a discussion forum for questions and is available at <http://www.localassistanceblog.com/>.



BACKGROUND:

Caltrans Local Assistance staff David Giongco previously made a personal blog on Local Assistance matters in 2011. His goal was to develop a useful resource that supplements the guidance posted by Caltrans Headquarters and the Federal Highway Administration to share information critical to ensuring projects in the state are delivered and in compliance with regulations. After returning from a temporary assignment at the California Transportation Commission, Caltrans requested that he continue the blog officially on the behalf of the Division of Local Assistance. Previous blog postings are still available at <http://davidgiongco.com/>.

RECOMMENDATION:

SJCOG staff recommends the TAC utilize the Local Assistance Blog (LAB) as a resource to assist in successfully delivering transportation projects.

FISCAL IMPACT:

None at this time.