



SAN JOAQUIN COUNCIL OF GOVERNMENTS

TECHNICAL ADVISORY COMMITTEE
SJCOG Conference Room
555 E. Avenue, Stockton, CA

Thursday, October 9, 2014
10:00 A.M.

Teleconference Number: 1-650-479-3208
Participant Code: 800 518 028

The San Joaquin Council of Governments is in compliance with the Americans with Disabilities Act and will make all reasonable accommodations for the disabled to participate in employment, programs and facilities. Persons requiring assistance or auxiliary aid in order to participate should contact Rebecca Calija at (209) 235-0600 at least 24 hours prior to the meeting.

PARKING:

For your convenience, parking is available at the COG Regional Center. There is additional parking available at Public Parking Lot K, located on American Street, just south of Weber Avenue. Additional meter parking is available on Weber Avenue.

A G E N D A

1. Call to Order / Introductions / Roll Call
2. Minutes: September 11, 2014
3. Public Presentation
At this time, the public may address the Technical Advisory Committee on any non-agendized item that is within the subject matter of this agency. If a member of the public wishes to speak on an agenda item he or she is invited to address the Technical Advisory Committee at the time the item is up for consideration. A five-minute maximum time limit for a speaker will apply to all "items from the audience". The determination of whether an item is within the subject matter of the Committee is a discretionary decision to be made by the chair of the Technical Advisory Committee.
4. Technical Items: B through C are **available for action by the committee**. The left hand column identifies only recommendations from staff.

Information A. Consent Calendar Item: D.

Information B. One Voice Call for Projects - Gorham

Action C. Regional Transportation Impact Fee (RTIF) Funding for
 SR 99/Austin Road Interchange Improvement Project – Chesley

CONSENT CALENDAR

Information D. FTA Section 5310 Call For Projects– Meza

5. Other Matters of Business
6. Meeting Adjourned to Thursday, November 13, 2014 at 10:00 a.m.

TECHNICAL ADVISORY COMMITTEE (TAC)
San Joaquin Council of Governments
555 E Weber Ave.
Stockton, CA 95202

Thursday, September 11, 2014

MINUTES

1. Call Meeting to Order/Introductions:

Zabih Zaca called the meeting to order at 10:02 a.m. and David Ripperda took roll call.

Committee Members Present:

Josh Swearingen	Caltrans, District 10
Nicholas Fung	Caltrans, District 10
George Fink	Regional Rail Commission
Robin Borre	City of Stockton
Eric Alvarez	City of Stockton
Wes Johnson	City of Stockton
Zabih Zaca	City of Tracy
Phil Govea	City of Manteca
Dave Mendoza	San Joaquin County
Dave Wong	San Joaquin County
George Lorente	SJRTD
Charles Swimley	City of Lodi
James Peace	City of Ripon
Mahmoud Sagga	San Joaquin County
Patrick Flynn	City of Lathrop

Committee Members Not Present:

John Andoh	City of Escalon
Dameon Flores	City of Lathrop
Todd Greenwood	City of Stockton
Noel Canifax	SJRTD
Nathaniel Atherstone	SJRTD
Firoz Vohra	San Joaquin County
Cindy Erdman	City of Stockton
Mike McDowell	City of Stockton
Alex Menor	City of Stockton
David Stagnaro	City of Stockton
Khoder Baydoun	City of Tracy
Ed Lovell	City of Tracy
Michael King	City of Lathrop
Mike Selling	San Joaquin County

Paula Fernandez	City of Lodi
Johanna Ferriera	City of Manteca
Mark Houghton	City of Manteca
Juan Villanueva	Port of Stockton
Nabil Hasan	Caltrans, District 10
Parminder Singh	Caltrans, District 10
Tom Dumas	Caltrans, District 10
Kevin Werner	City of Ripon
Deffria Bass	SJRTD
John Cadrett	SJVAPCD

Others Present:

SJCOG Staff Present:

Diane Nguyen	Deputy Director
David Ripperda	Regional Planner
Kristen Johnson	Regional Planner
Kim Anderson	Senior Regional Planner
Tanisha Taylor	Senior Regional Planner
Kari McNickle	Regional Planner
Sandra Rodriguez	Office Assistant I

2. Meeting minutes from August 14, 2014:

It was approved/seconded (Mendoza/Swimley) to approve minutes from August 14, 2014. Motion passed unanimously by voice vote.

3. Public Presentation:

None.

4. Technical Items: A through C

Consent Calendar Item: D and E

D. Revised Fiscal Year 2013-2014 State Transit Assistance Revenue and Apportionments Schedule

E. Revised Fiscal Year 2014-2015 State Transit Assistance Revenue and Apportionment Schedule

It was moved/seconded (Lorente/Fung) to approve the consent calendar items as submitted. Motion passed unanimously by voice vote.

A. Active Transportation Program Funding Recommendation

Kim Anderson stated that she was pleased to bring the Regional funding recommendations for the Active Transportation Program. The statewide funding resulted in four projects from the City of Stockton being funded at about \$3 million. She continued to say that there is additional funding available from the state to the region. The recommendations were available for SJCOG and the Multidisciplinary Committee to

make those funding recommendations. She stated that at the last TAC meeting, members recommended that the board approve the additional \$1.5 million in RSTP funding to augment what was coming in through the regional ATP. On September 2nd the scoring committee met to consider the projects that had not been previously funded at the state level. After an initial scoring of the projects, the committee had a discussion on criteria that would go into the actual recommendation for funding. The projects that benefited children should be given strong consideration.

Ms. Diane Nguyen stated staff's recommendation is to approve the recommendation by the Multidisciplinary scoring committee as identified in attachment A. She added that this is a two part recommendation: one is the list of projects that are being recommended for funding for Lathrop, Lodi and 2 Stockton projects and Tracy. The second part of the recommendation is that COG staff supports the Multidisciplinary scoring committee's recommendations, including the contingency list. Ms. Nguyen continued to say that if any of the projects don't move forward then the Stockton project, sidewalks to school installation only for the Washington Elementary School needs to be considered and if there are any funding's left then other Stockton Projects can move forward.

Mr. Mendoza stated that during the discussion, children safety was a component. He added that he is curious to know why some projects did not get approved if the projects were Safe Routes to School programs. Ms. Nguyen added that for members who have experience with scoring committee's there's never a number one criteria for a project, especially when you have 25+ projects competing for under \$4.5 million. Once a project is scored the scoring committee looks at geographic equity. The City of Stockton would have taken all the funding based on the ranking. Safe Route to School programs will all mostly go to construction, there's a couple that will not, these projects were identified in Lodi and Stockton. The Scoring Committee wanted to "jumpstart" those projects with project development funding.

Mr. Mendoza asked if there was a time limit on when the construction starts for the two Safe Route to School projects and if the agency has to find the source of funds. Ms. Anderson responded that there was a need to identify the source of funds through completion of the projects. However, that was not the case for the Miner Avenue in Stockton and to identify future ATP funding to make the project whole. The Miner Avenue project was quite large and only initial phases were asked for this project. The application did require that the whole package be identified.

It was approved/seconded (Johnson/Borre) to approve the 2014 Active Transportation Program (ATP) Project funding recommendations. Motion passed unanimously by voice vote.

B. Regional Transportation Impact Fee Program

Mrs. Anderson stated this items has been a discussion over the last several of months. It was noted by this Committee identified that a fee calculation for the annual adjustment was resulting in something that was un-intended. As a result of that item and a couple of other things were identified in the 2011 update to the RTIF program. She added staff has

been working with Kittelson & Associates, Inc. on an addendum to the 2011 update and assure that the fee structure was specifically called out in the addendum to the 2011 update as in the Operating Agreement. Staff intended to have the Addendum and the Operating Agreement available for you for review unfortunately, that did not happen but very close to having that completed. They will have to be transmitted to you after the meeting. In addition, to the fee calculation there are several other items that are being addressed in this Addendum. As far as the fee calculation there was an addition of another category to separate warehousing from the industrial. The trip generation was different for those two types so the fee was a little lower with the warehousing project. The other fee change that happened as a result of the 2011 update had to do with a per trip calculation. There was an impact on the regional network due to the trip generation. It will be up to the jurisdictions to make those trip calculations and to apply accordingly.

Ms. Anderson discussed the reporting and timing requirements. Unrelated to that effort is the 3rd Party Costs are required to be brought before the Board each year and the calculation is in the staff report. The balance remaining to offset future 3rd Party expenses is \$8,766.

This item was for discussion only, no action was taken.

C. Rideshare Week

Ms. McNickle announced that SJCOG will host Rideshare week from October 6th through 10th. It's an annual statewide campaign to promote Carpooling, Vanpooling, and Riding transit. Rideshare offers two major challenges throughout the three counties: San Joaquin, Stanislaus and Merced. Commute Connection is sponsoring two Rideshare Week's Challenges. She added that a commuter challenge is to anyone who uses the buses or alternate modes can be entered to win prizes. There will also be a corporate challenge 4th year in a row. Employer and their employees can also register for the Corporate Challenge the winner for that is chosen by the percentage of employee participation. She stated that Commute Connection has many tools to help support any promotion. The website is live as of today to register.

This item was for information only, no action was taken.

5. Other Matters of Business:

None.

6. Adjournment:

There being no further business to discuss, the meeting was adjourned at 10:30 a.m. to Thursday, November 9, 2014 at 10:00 a.m.

STAFF REPORT

SUBJECT: San Joaquin One Voice® Call for Projects

RECOMMENDED ACTION: Information

DISCUSSION:

SUMMARY:

For many years now, SJCOG has presented a unified voice in Washington D.C. seeking regulatory relief and federal funding for issues and projects of regional significance to our region.

We have repeatedly heard from our representatives in Washington that our efforts are welcomed and positively recognized. We have had strong encouragement to continue the effort, as our presence helps our representatives prioritize and shepherd our much needed regional projects through the federal budget process. With that in mind, we are issuing a “call for projects” for our 2015 One Voice® effort.

The “call for projects” will follow the same process as in past years. The list of submitted projects will be presented to the SJCOG Board at their February 2015 meeting for approval.

RECOMMENDATION:

This is an information item only.

FISCAL IMPACT:

Funding for One Voice® is included in the adopted FY 2014-15 SJCOG OWP. Earmarks are not expected in the Federal FY 2015 budget; however funding allocations are available from departments and through grants. The status of requests for federal funding for some projects will not be known until next fiscal year. Direct costs pertaining to the trip will be offset by sponsor donations.

BACKGROUND:

This is the 15th annual trip for SJCOG. Our efforts are positively recognized at the federal level and we have been encouraged to continue our collaborative approach and build upon the relationships and communications established with our federal representatives. All told, the visits have resulted in more than \$105 million for transportation and economic development projects in San Joaquin County, including a recent \$1.4 million allocation to the Stockton Metropolitan airport to rebuild the terminal parking ramp.

Historically, the SJCOG Board endorses 2-3 projects as overall priorities for the region. The Board will review the list of projects submitted in February 2015 and will make the regional priority recommendations at that time.

Review of San Joaquin One Voice® Project Submission Process

The criterion for regional priority project submission approved by the SJCOG Board includes:

- The City of Stockton and the County of San Joaquin may submit:
 - two regional transportation projects; and
 - one local project, transportation or otherwise

- The Cities of Escalon, Lathrop, Lodi, Manteca, Ripon, and Tracy, the Transit Agencies, the Port of Stockton, and the Stockton Metropolitan Airport may submit:
 - one regional transportation project; and
 - one local project, transportation or otherwise

- The San Joaquin Council of Governments may also be a project sponsor to the list.
 - For example, the Arch/Sperry Road Corridor Improvement Project was sponsored by SJCOG as it is a joint project of both the City of Stockton and San Joaquin County.

- Other organizations may also submit one project for consideration by the SJCOG Board, but they must first receive an endorsement from their city council or board of supervisors.

SCHEDULE & LOGISTICS:

<i>San Joaquin One Voice® Schedule</i>	
October 2014	Call for Projects issued
November 2014 – January 2015	Local jurisdictions, transit agencies, partners, and outside organizations develop project requests and obtain approvals by their local boards and councils
January 2015	Registration materials distributed
January 30, 2015	Deadline to submit project requests
February 26, 2015	Project requests approved and Regional Priorities determined by SJCOG Board
March 18, 2015	Hotel Reservation/Trip Registration deadline
April 8, 2015	Pre-trip Planning Session (tentative)
April 19-24, 2015	Travel to Washington, DC

Accommodations will be at the Washington Court Hotel, 525 New Jersey Ave., N.W., Washington, DC. <http://www.washingtoncourthotel.com>. Detailed information regarding registration and hotel reservations will be distributed in January.

As in years past, the registration fee for SJCOG Board members (or their elected designee) is waived. Also, the Council of Governments will pay one-half of SJCOG Board members' travel expenses for the trip.

ATTACHMENTS:

1. Instructions for Submitting Regional Priority Project Requests
2. Endorsement Form
3. FY 2015 SJCOG Project Request Form

Prepared by: Nicole Gorham, Public Information Officer

2015 San Joaquin One Voice®

Instructions for Submitting Your Regional Priority Project Requests

San Joaquin Council of Governments seeks projects that are regionally significant and defined and that provide a community-wide benefit. Please keep this in mind when choosing projects for the One Voice® effort.

Member Agencies:

- 1) Complete a **project request form** for each project submittal.

The City of Stockton and the County of San Joaquin may submit:

- *two regional transportation projects; and*
- *one local project, transportation or otherwise*

The cities of Escalon, Lathrop, Lodi, Manteca, Ripon, and Tracy, the San Joaquin Regional Transit District, the San Joaquin Regional Rail Commission, the Port of Stockton, and the Stockton Metropolitan Airport may submit:

- *one regional transportation project; and*
- *one local project, transportation or otherwise*

- 2) Include a **digital photo or graphic** of your project request to be included on the project brochure page that will be used during the San Joaquin One Voice® trip.
- 3) Include **project talking points** (these will be included in the participant binder and presented during meetings in Washington, DC).
- 4) Projects must be approved by your respective city councils or boards prior to submission to SJCOG. Please provide a **copy of the minutes or resolution** detailing approval.
- 5) Submit project request form, photo, minutes or resolution, and talking points to SJCOG via email.

Other Agencies:

- 1) Follow **steps 1 – 3** as outlined above.
- 2) Submit your project request to your respective city council or governing board for endorsement. All projects **must be endorsed by one of the jurisdictions** listed above prior to submission to SJCOG.
- 3) Upon approval, have the authorizing board or council sign the **endorsement form**.
- 4) Submit project request form, photo, talking points, and signed endorsement form to SJCOG via email.

The deadline for submittal of project application packets is *January 30, 2015*. Projects will be reviewed by SJCOG staff and the SJCOG Executive Committee and will be subject to the recommendation by the full SJCOG Board.

Project request forms should be submitted via email (in Word format) to: gorham@sjcog.org. Supporting material can be in formats other than Word. Please note: no hard copies.



San Joaquin One Voice® 2015 Local Jurisdiction Endorsement Form

Submitting Organization: _____

Project Name: _____

The following jurisdiction has reviewed and endorsed the above project for submittal to the San Joaquin Council of Governments for inclusion in the federal legislative agenda, San Joaquin One Voice® 2015:

Jurisdiction: _____ Date: _____

Authorizing Agent for Local Jurisdiction: _____
(signature)

Print Name: _____

* Disclaimer: This form is only for use by other organizations wishing to submit a project for consideration by the SJCOG Board. SJCOG partner agencies do not need to submit with their project requests.

FY 2016 One Voice® Project Request
Add Project Name

Requesting Entity: (please include address)

Requesting Individual:

Contact Information for Staff Level:

Lobbyist/Governmental Affairs Representative:

Congressional District(s) and Member(s):

Title of Project:

Type of Project:

Statement of Purpose:

*(Please describe the purpose of the project and how it serves the public interest. Example:
“Funding will be used for highway improvements that reduce traffic congestion and enhance safety.”)*

Project Summary:

(Please provide a narrative describing the project including background, specific segment or activity to be funded, the need for funding, desired impact of the project, the current status of the project, and the expected schedule for completion. Also include safety, economic, mobility, and environmental benefits this project would provide to the local community and/or government agency that would provide the funding.)

Total Project Cost:

(Please include budget breakdown)

Amount Being Requested:

Sources and Amounts of Matching Funds:

(Please list all anticipated sources of state, county, and local contribution and the dollar amount you expect to receive from each source.)

Funding History:

(Please include federal funding OR state, local, or private source funding this project has received.)

Current Project Status:

Attachments:

(Please list any additional files, such as budget projections, reports, letters of support)

Additional Information:

(Please use the space below if there is any other information you would like to share related to your request.)

STAFF REPORT

SUBJECT: Regional Transportation Impact Fee (RTIF)
Funding for SR 99 Austin Road Interchange
Improvement Project

RECOMMENDED ACTION: Motion to Recommend \$350,000 in
Regional Transportation Impact Fee Funds
to the City of Manteca for the Austin/99
Interchange Project

SUMMARY:

At its September 25, 2014 meeting, the SJCOG Board approved the inclusion of the SR 99/Austin Road Interchange Improvements in the RTIF Capital Projects List. The project, along with a required “fair share” analysis, was included as part of an Addendum to the 2011 RTIF Update. The “fair share” analysis quantifies the percentage of the total project cost that the RTIF can support. With this action, RTIF funding, either retained by the local jurisdiction or from the 15% regional share available for programming at the discretion of the SJCOG Board, can be programmed to the project. The SJCOG Board will hear the RTIF funding request at its October 23 meeting. It is proposed to utilize \$350,000 in regional share RTIF funding as part of a total funding package for the Austin Road interchange improvements totaling approximately \$5.38 million.

BACKGROUND:

Per the RTIF Operating Agreement, SJCOG is responsible for establishing and maintaining the RTIF Capital Project List. A capital project must be included in the fiscally constrained project list for the currently adopted Regional Transportation Plan (RTP). The SR 99/Austin Road Interchange Improvement Project is included in the fiscally constrained project list for 2014 RTP.

If approved by the Board, the proposed \$350,000 in RTIF funding will be expended from the regional share of the RTIF funds available for programming by the SJCOG Board. The interchange improvements support the planned first phases of the Austin Road Business Park, an economic development project with regional significance.

The Austin/99 interchange project is an interim project that was approved by the SJCOG Board in January of 2013 to be one of the three One Voice regional priorities. The project is fully funded today with the exception of \$350,000. The project is ready to be advertised and if approved this recommended action will allow the City of Manteca to award the project for construction.

For your information, the project is a Measure K project and Measure K will be picking up approximately \$160,000 in construction management cost for the project. This is an already authorized action under the on call construction management services contract with Vali Cooper.

As of December 2013, an approximate net of \$5.27 million has been retained by SJCOG for programming to highway and transit projects. By formula, one-third is identified for transit and two-thirds for highway projects. Projects funded and committed from the 15% regional share administered by SJCOG include:

<i>Project (Transit)</i>	<i>Project Sponsor</i>	<i>Funding Amount</i>	<i>Status</i>
Bus Rapid Transit (BRT) Hammer Triangle Project	SJRTD	\$800,000	Funded
Cabral Station Improvement Project	ACE	\$173,410	Committed
Remaining Transit Share Uncommitted		\$895,794	

No highway projects have been funded from the regional share to date. The \$1.67 million approved for the Navy Drive/BNSF Undercrossing project (approved two years ago by the SJCOG Board of Directors) and the proposed \$350,000 in funding for the Austin / SR99 Interchange Improvement project are the first. SJCOG staff is also proposing a Jobs/Housing Balance Incentive Program of up to \$1,000,000 a year that will be articulated in another action before the SJCOG Board of Directors.

<i>Project (Highway)</i>	<i>Project Sponsor</i>	<i>Funding Amount</i>	<i>Status</i>
Navy Drive/BNSF Undercrossing Project	Port of Stockton	\$1,673,000	Committed
SR 99 / Austin Road Interchange Improvements	Manteca	\$ 350,000	Proposed
Proposed Jobs/Housing Balance Incentive Program	SJCOG	\$1,000,000*	Proposed

*The funding for this program will come from both transit and highway depending upon the projects approved.

NEXT STEPS:

The SJCOG Board of Directors is responsible for approving all modifications to the RTIF roadway network and the RTIF Capital Project List. The action of the Committee being requested is to recommend adding the Route 99/Austin Road interchange project to the roadway network of approved RTIF projects and to authorize the expenditure of \$350,000 in RTIF funding.

Prepared by: Kim Anderson, Senior Regional Planner

STAFF REPORT

SUBJECT: FY 2014/15 Federal Transit
Administration Section 5310 Enhanced
Mobility of Seniors and Individuals with
Disabilities Program Call for Projects

RECOMMENDED ACTION: Information

FISCAL IMPACT:

Additional discretionary funding may be realized in the San Joaquin Region as a result of successful grant applications.

BACKGROUND:

The FTA Section 5310 program has been around since the 1970s and seeks to improve mobility for senior citizens and individuals with disabilities throughout the country. The program awards grants to private non-profit organizations, as well as public agencies to serve the transportation needs of senior citizens and individuals with disabilities in areas where public mass transportation services are otherwise unavailable, insufficient, or inappropriate. It allows for the procurement of accessible vans and buses; communication equipment; mobility management activities; and computer hardware and software for eligible applicants. MAP-21 introduced service expansion and operating activities as new eligible project categories to the FTA Section 5310 program.

The 5310 program is a statewide competitive process with approximately \$13 million statewide available for this call for projects.

Eligible Applicants

Program eligibility is limited to private non-profit organizations and public agencies where no private non-profits are readily available to provide the proposed service. Public agencies that have been approved by the State to coordinate services for the elderly or individuals with disabilities are also eligible applicants.

Eligible Projects

FTA Section 5310 funds capital and operations projects that improve mobility for senior citizens and individuals with disabilities. Eligible project types fall into the three categories below.

1. Vehicle Purchases

- a. Accessible vans and buses
- b. Mobile radios and communication equipment
- c. Computer hardware and software

2. Service Expansion

- a. Services to additional seniors and/or individuals with disabilities
- b. Expanded service area or hours
- c. Increased number of and/or frequency of trips

3. Operations Projects

- a. Expansion of hours/service of para-transit service beyond the requirements of the Americans with Disabilities Act
- b. Enhancement of service (same day service for scheduled transit rides, etc.)
- c. New or expansion of Volunteer Driver Programs

A minimum of 55% of total statewide funds must go to capital projects. At a maximum, up to 45% of total statewide funds may be allocated to Operations and Mobility Management projects.

Vehicle types eligible for purchase are: mini-vans, small buses, medium buses, and large buses. Sedans, SUVs and School buses are ineligible. All vehicles will be purchased through the State Procurement program based on estimated costs identified in the Procurement Program. Projects categorized as replacements can only be used to replace ADA accessible vehicles previously purchased through the FTA Section 5310 program that have met their useful life. All other vehicle purchases will be categorized as service expansions.

Grant Process

Projects are awarded through a competitive statewide grant application process. Regional Transportation Planning Agencies, such as SJCOG, score projects from their region utilizing the California Transportation Commission (CTC) adopted project-scoring criteria and send a ranked list of their projects to Caltrans. After SJCOG forwards the SJCOG region's ranked project listing to Caltrans, a statewide review committee reviews the scores and develops a statewide-prioritized list of projects based on available funding. The list reflects 110% of total funding to ensure additional projects are identified should a funded project become undeliverable. The California Transportation Commission awards 100% of funding to top applicants based on the Statewide Review Committees prioritized list of projects. If a funded project on the list cannot be delivered the next highest ranking unfunded project is approved for funding.

SCHEDULE:

Date	Milestone/Deliverable
October 1, 2014	Call for Projects
October 14, 2014	Oakland Workshop (Caltrans)
October 22, 2014	SJCOG Workshop
October 30, 2014	Modesto Workshop (Caltrans)
December 1, 2014	Applications due to SJCOG by 5 p.m.
January 22, 2015	Anticipated SJCOG Board Action on Ranked Project Listing
February 2, 2015	SJCOG submits Ranked Project Listing to Caltrans
March 2015	Statewide Review Committee Develops Ranked Listing of Projects
November 2015	Caltrans Coordination with Successful Grant Applicants (Note: No funding can be expended prior to completion of the required Caltrans/federal process)

Attachments: None