

SOCIAL SERVICES TRANSPORTATION ADVISORY COMMITTEE (SSTAC)

San Joaquin Council of Governments
555 East Weber Ave.
Stockton, CA 95202
Wednesday, February 6, 2008

MINUTES

1. **Call Meeting to Order/Introductions:**

The SSTAC meeting was called to order at 3:00 p.m. by Ann Fisler Introductions were made.

Committee Members Present:

Ann Fisler	San Joaquin ARC
Jean Foletta	SJRTD
Michelle Sheffield	City of Tracy
Marla Livengood	SJRTD
Annette DePauli	Human Services Agency – Department of Aging
Al Lacson Gali	City of Lathrop
Kathy Selsor	Caltrans District 10

Committee Members Not Present:

Johanna Ferriera	City of Manteca
Tiffani Fink	City of Lodi
Kathy Williams	Health for All
Barbara Schneider	City of Ripon
Wilma Murray	Valley Mountain Regional Center
Sean Reilly	Transportation Consumer
Brenda Wilson	Seniors First
John Andoh	City of Escalon
Joni Bauer	Community Center for the Blind

Other Parties Present:

SJCOG Staff Present:

Lesley Miller	Regional Planner
Jody Swanson	Regional Planner
Tanisha Taylor	Regional Planner
Laurel Boyd	Office Assistant

2. **Approval of October 3, 2007 and December 5, 2007 Minutes:**

It was moved/second (**Jean Foletta /Michelle Sheffield**) to approve the minutes of October 3, 2007 and December 5, 2007.

3. **Public Comment**

None

4. FY 08/09 Operating Cost per Passenger Objective:

Lesley Miller discusses the need to revise the Operating Cost per Passenger Objectives using a methodology for serving like transit agencies throughout the San Joaquin Valley. For fiscal year 08-09, the operating cost per passenger was revised by taking the average of the operating cost per passenger figures from similar transit agencies throughout the State of California. For transit agencies throughout San Joaquin County, operating cost per passenger was determined by averaging results from various providers Fixed Route and Dial-a-Ride cost per passenger. Rural transit providers; such as the City of Escalon were exempt from this change. The new operating cost per passenger objective number for small urban transit operators is \$10.64.

It was moved/second by **(Kathy Selsor / Jean Foletta)** to adopt FY 2008-2009 Operating Cost per Passenger Objectives and Reasonableness Standards.

5. Potential Ridership Definition:

Tanisha Taylor discusses the potential ridership definition as part of the Reasonable to Meet UTN definition; which outline six criteria that must be met to satisfy the definition. The Reasonable to Meet, which was defined by SSTAC, is responsible for defining potential ridership performance. Staff defines the potential ridership measures for FY 08/09 as a tiered approach. Staff recommends the unmet transit need route or route extension operating cost be no more than 110% and no less than 90% of the applicable prior fiscal year operating cost/passenger or farebox. If the operating cost is greater than 110%, the unmet need will be defined as unreasonable to meet. If the unmet transit need route or route extension fairbox recovery ratio is less than 90% of the applicable prior fiscal year, the unmet transit need will be found unreasonable to meet.

It was moved/second by **(Michelle Sheffield/Jean Foletta)** to adopt Potential Ridership Measures for Use in the FY 08-09 Unmet Transit Needs Process.

6. 5310 Program Update:

Tanisha Taylor discusses the 5310 Program update; seeking to improve mobility for elderly and disabled persons within the county. Applications are due June 2, 2008 to the Regional Agency (SJCOG), and then Staff will forward them on to Caltrans by August 28, 2008. Additional material with information for a list of projects was handed out during the meeting. This program awards grants to private non-profit organizations and public agencies to serve the transportation needs of elderly and disabled individuals. The 5310 Program is open to public agencies. One requirement is to create a locally developed, coordinated public transit-human services transportation plan, which is developed through a process that includes representatives of public, private and non-profit and human services transportation providers and participation by the public. Projects must be derived from the San Joaquin County Coordinated Transportation Plan. More information can be found on RTD's website.

This item is information only.

7. JARC/New Freedom Program Update:

Tanisha Taylor discusses the JARC/New Freedom Program Update that is different from the 5310 program. One requirement is to create a locally developed, coordinated public transit-human services transportation plan to develop through a process that includes representatives of the public, private and non-profit and human services transportation providers and participation from the public. Call for projects applications are due June 2, 2008; submit them to SJCOG. Can apply for multiple projects. Three coordinated plans will be part of this discussion as Galt is part of the Lodi UZA and Ripon is part of the Modesto UZA.

Applications are out at the beginning of April they are not on Caltran's website.

This item is information only.

8. Regional Transit Systems Plan:

Sam Kaur states that the last Regional Transit Systems Plan was developed in 1998 and due to increase in population; SJCOG is currently developing a new plan. The Regional Transit Systems Plan is a 20 year policy. Consultant selection starts on February 7, 2008. The main focuses are regional needs, connectivity and regional long and short-term needs. Staff will be coming back with updates to SSTAC. Staff plans on keeping public participation involved with the Regional Transit Systems Plan.

This item is information only.

9. Reports/Updates from Committee Members:

Annette DePauli states that she met with Jean Folletta regarding unmet needs for outreach coordination. The Human Services Agency and the Department of Aging are still continuing to help facilitate information on outreach or be of service for our area.

Ann Fisler stated that ARC participated with providing services to the elderly and disabled, increase employment programs in the county and trying to find ways to be creative with volunteering.

This is an information item only.

10. Reports/Updates from Transit Providers:

Jean Folletta stated that RTD has some service improvements in January and that were very minor. They are currently working on the Coordinated Transportation Plan and will hold a work group meeting within the next two months. The Plan is complete just finishing up the steps for the project, so RTD Staff can move on to the competitive selection process.

Michelle Sheffield stated that the City of Tracy received proposals for their 10 year Transit Plan and also the Bike Ways Plan. The City of Tracy is excited to get started on updating the plans and also to start connect the two bike ways. The City of Tracy is also working on a short range transit plan.

This is an information item only.

11. Access Advisory Committee Update:

Jean Folletta stated that on January 17, 2008 the Access Advisory Committee met. One of the seniors at the meeting was concerned about Transit Drivers asking persons to move when elderly is seated. The Committee had to explain that drivers don't want to force riders from their seats and that most riders aren't as polite. Seniors First discussed what they do for seniors, such as meals on wheels and daycare for seniors. The most significant part of the meeting was announced that Dial-a-Ride applications and physician verification are both accessible online through RTD.

12. Adjourn – Next Meeting Scheduled for Wednesday, April 2, 2008, at 3:00 p.m.