

SAN JOAQUIN COUNCIL OF GOVERNMENTS  
MANAGEMENT AND FINANCE

Meeting held at  
Commercial Exchange Club  
2305 Washington Street, Stockton

March 17, 2010

**MINUTES**

1. The meeting was called to order by Chairman Blair King.

Attendance and Self Introductions

Leon Churchill, Tracy City Manager; Leon Compton, Ripon City Administrator; Cary Keaten, Lathrop City Manager; Blair King, Lodi City Manager; Manuel Lopez, County Administrator; Stacey Mortensen, SJRRC Executive Director; Kevin O'Rourke, Stockton Interim City Manager; Steve Pinkerton, Manteca City Manager; Andrew T. Chesley, SJCOG Executive Director; Steve Dial, SJCOG Deputy Executive Director/CFO; Mike Swearingen, SJCOG Senior Regional Planner; Yvette Davis, SJCOG Associate Regional Planner; Rosie Vargas, SJCOG Office Services Supervisor.

2. Public Comment

None.

3. Approve Minutes of February 17, 2010

It was moved/seconded (Churchill/Lopez) to approve the minutes from February 17, 2010. Motion passed unanimously 10/0 with a voice vote.

4. Stimulus II Funding Update

Andrew Chesley gave a brief update on this item stating it appears there will be no Stimulus II Funding.

This item was information only no action was taken.

5. 2011 Draft Regional Transportation Plan (RTP) Goals, Objectives, Performance Measures, Revenue Policies, and Project Delivery Policies

Mr. Swearingen presented this item stating in the staff report it breaks out the proposed recommended revenue and project delivery strategies. At the time of this staff report, staff has received input from the Technical Advisory Committee on the recommended performance measures at their regularly scheduled meeting. TAC members recommended changes to the performance measures: *“Improve the regional roadway system rating of distressed lane miles per the Pavement Condition Index (PCI) of 69 by 15% by 2035”* on page 2 of attachment 2 (2011 RTP Goals/Objectives/Performance Measures) and *“Reduce bicycle fatalities (222) on the roadway system by 50% by 2035”* also on page 2 of attachment 2.

Mr. O'Rourke asked for clarification on *Performance Measures item D. Reduce bicycle fatalities (222) on the roadway system by 50% by 2035*. Mr. O'Rourke asked if there is going to be a Top Ten list. Mr. Chesley said yes prior to adoption.

Mr. King asked for explanation on the reason for a 2011 RTP, does it mean more money or less money. Mr. Chesley stated effectively it means if you have a Smart Growth argument, it means more money. Mr. King asked about the PCI 69. Mr. Swearingen stated in an earlier study the San Joaquin County's average was 69 for major roadways.

It was moved/seconded (Pinkerton/Mortensen) to approve 2011 draft RTP goals, objectives, performance measures, revenue policies, and project delivery policies with the exception of changes during the comment period, open until Wednesday, March 17, 2010. Motion passed unanimously 10/0.

6. San Joaquin Valley Air Pollution Control District Employer Trip Reduction, Rule 9410

Ms. Yvette Davis presented this item stating the SJVAPCD Employer Trip Reduction Rule 9410 was adopted by the Air District Board in December 2009. The intent is to help with the reductions of additional mobile emissions in attempt to meet the needs of EPA and other air quality standards. Ms. Davis discussed each phase, strategy, tier I and tier II. Ms. Davis stated a Commute Verification Survey and an Annual Report will be required each year along with an Employer Trip Reduction Implementation Plan (ETRIP), which is the primary component of the rule.

Ms. Davis stated registration will begin in July, 2010, with implementation beginning in 2010.

Ms. Mortensen asked if the Bay Area Air Quality Management District doing something similar. Ms. Davis said the Bay Area Air Quality Management District has a rule, but it is voluntary.

Mr. O'Rourke stated the City of Stockton began their 9/80 schedule in January and would it count towards this rule. Ms. Davis said yes, existing efforts will count toward the program. Mr. King asked in terms of coordination is there a way to simplify or avoid redundancy. Ms. Davis said in regards to this rule the Air District's piece is specific to these measures that the employer needs to implement, so as part of that process then you would have this piece that would be presented to the employer and than they would chose certain measures to implement.

Mr. Chesley stated COG is trying to keep the communication line between employers and the Air District on things that are different, plus COG is also making some programs available, for instance the Guarantee Ride Home program, so there aren't different guarantee ride home programs.

Mr. Swearingen stated staff is in the process of developing a transportation demand management action plan as part of the conjunction management program and that is

exactly one of the products that staff plans to get out of this. It will likely come before the Management and Finance Committee on how you use trip litigation measures and be able to better coordinate with the new rule with commute connection to streamline the process.

Mr. Compton asked what the penalties are. Ms. Davis said the Air Quality has not yet identified any specific penalties, but there will be consequence for non-compliance. Mr. King stated it will be helpful if everyone knows the acceptable methodology from the Air District, so we won't end up with multiple systems trying to achieve the same thing. Ms. Davis stated there is an outline of points in the plan.

This item was for discussion only no action was taken

7. Fiscal Year 2009-10 Overall Work Program, Amendment #2

Mr. Dial presented this item stating FHWA, FTA and the State require if there are any changes to the State, Federal or changes to the programming in the work elements an amendment has to be done by April 1. The last time the OWP was amended was in January 2010. The proposed amendment has a net impact of increasing the OWP funding resources by \$886,562.

It was moved/seconded (Lopez/O'Rourke) to recommend approval of Amendment #2 to the Fiscal Year 2009/10 Overall Work Program. Motion passed unanimously 10/0.

8. Fiscal Year 2010-11 Draft Final Overall Work Plan

Mr. Dial discussed this item stating the recommendation is to adopt FY 2010/11 OWP. There is little change from the last time it was presented at the Management & Finance February meeting. Mr. Dial stated the comments regarding transit activities have been addressed and incorporated. Mr. Dial stated on March 30 staff will meet with FHWA, FTA and Caltrans to receive comments.

Mr. O'Rourke asked if COG was getting any push back for running business as usual since other cities and the county have to downsize and have reductions. Mr. Chesley said comments have come from Public Works staff on why COG is not laying off. Mr. Chesley explained there are a variety of reasons, but that COGs budget has decreased over the course of the past 3 years. It's primarily in contract related work not staff related work so we are able to make adjustments. Mr. Keaten asked if the workload is similar. Mr. Chesley stated staff's workload has increased; the workload is the same in some areas and increased in others.

Mr. Pinkerton asked what the overall cost per employee is. Mr. Dial said indirect cost is 123% and about 34% in benefit. Mr. King asked in regards to the ALUCP additional \$50,000 is there is any way we can cover COG's cost against. Mr. Dial said not in this case, although in terms of strategy there is that thought moving forward.

It was moved/seconded (Mortensen/Churchill) to recommend adoption of the Fiscal Year 2010-11 Overall Work Program and Authorize staff to make any administrative changes based on the annual meeting with Federal Agencies. Motion passed unanimously 10/0.

9. Fiscal Year 2010-11 Annual Financial Plan

Mr. Dial briefly discussed this item stating the AFP is the budget that implements the OWP; it contains the same revenue sources that are identified in the annual OWP. The overall amount is \$6.9 million. All categories remain the same except for Professional Services. It incorporates the changes that COG has made taking on payroll from the County and also a health care benefit package from the County. Mr. Dial stated after the AFP adoption it will be taken to the local agencies for ratification.

It was moved/seconded (Mortensen/Pinkerton) to recommend approval of the Fiscal Year 2010-11 Annual Financial Plan to the Board. Motion passed unanimously 10/0.

10. One Voice<sup>sm</sup> Update

Mr. Chesley gave an update on this item stating there are about eight SJCOG Board members attending the One Voice<sup>sm</sup> trip from April 19-22, 2010. The One Voice<sup>sm</sup> Pre-trip planning session is the second week in April.

Mr. King asked if the final listing of the regional projects been sent out. Mr. Chesley said yes.

This item was for information only no action was taken.

11. Executive Director's Report

None.

12. Other Matters of Business

Mr. King commented on the LOS workshop held at COG and stated it was well done and appreciated the presentations. Mr. Pinkerton stated he would like to receive a road map on how it's going to save money on a regional level. Mr. Chesley stated that's what COG is hoping to do. Committee members discussed the LOS challenges.

13. Adjournment

There being no further business to discuss, the meeting was adjourned to Wednesday, April 21, 2010.