

SAN JOAQUIN COUNCIL OF GOVERNMENTS
MANAGEMENT AND FINANCE

Meeting held at
Commercial Exchange Club
2305 Washington Street, Stockton

June 17, 2010

MINUTES

1. The meeting was called to order by Chairman Rad Bartlam.

Attendance and Self Introductions:

Rad Bartlam, Lodi Interim City Manager; Leon Churchill, Tracy City Manager; Leon Compton, Ripon City Administrator; Donna DeMartino, SJRTD General Manager/CEO; Henry Hesling, Escalon Interim City Manager; Cary Keaten, Lathrop City Manager; Manuel Lopez, County Administrator; Stacey Mortensen, SJRRC Executive Director; Kevin O'Rourke, Stockton Interim City Manager; Steve Pinkerton, Manteca City Manager; Dana Cowell, SJCOG Deputy Director; Tanisha Taylor, SJCOG Associate Planner; Katy Castro, SJCOG Office Assistant.

2. Public Comment:

None

3. Approve Minutes of May 19, 2010:

It was moved/seconded (Lopez/DeMartino) to approve the minutes from May 19, 2010.

4. Measure K Renewal Considerations; Revised Cooperative Agreement and Cost Savings Policy:

Mr. Cowell discussed this item. Stating, SJCOG staff is recommending revising the current cooperative agreement and cost savings policies to clarify the basis of project cost sharing for competitive program categories. SJCOG staff wants to make sure there is consistent language. This clarification will ensure that the full funding plans and construction cooperative agreement would be based off the engineer's estimates and that the construction cooperative agreements would be approved before a project is advertised for construction. The Measure K Renewal funding percentage share of the other construction funds identified in the construction cooperative agreements will be used to share cost savings realized through lower bids or final construction costs lower than the bids with the project sponsor.

Mr. Cowell commented on the suggestions from the TAC committee. He stated the recommendations are:

- Estimate of savings be based on not only for the construction stage but what is spend by an agency before getting to construction.
- SJCOG recognizes certain funds types and commitments.

After considerable discussion the committee voted to send the issue back to the TAC for further consideration based on the input. The committee expressed concern about the proposal as had been provided to them, including the following:

- That the policy could complicate or delay getting cooperative agreements approved;
- That the policy was not beneficial to member jurisdictions, but rather benefited the Measure K program;
- The City of Stockton indicated action on the policy should wait until bids are in on their three grade separation projects;
- The City of Stockton also remains concerned about any change to Measure K Renewal funding levels for the three grade separation projects currently out to bid;
- That if projects come in over the engineer's estimate, local agencies would have to make up difference in cost.

It was moved/seconded (Pinkerton/ O'Rourke) to recommend to the TAC committee the policy issues and bring back to the Management & Finance for discussion. Motion passed unanimously.

5. State Transit Assistance (STA) Policy and Allocations of STA funding:

Mr. Cowell stated the Legislator has restored the State Transit Assistance. The Legislators have identified approximately \$400 million in STA funding for the combined fiscal years FY of 2009/2010, 2010/2011 and \$350 million in STA funding was identified for subsequent fiscal years.

SJCOG staff met with the STA Policy Review Committee twice in June 2010, in which they discussed how to distribute the funds and come up with the policy. The STA Policy Review Committee came to an agreement on the Draft STA Policy and Funding Allocation Percentages. The Committee considered ridership first, but also recognized the significance of service that the SJRRC and the City of Lodi's full use of their Local Transportation Funds for transit purposes and a minimum funding allocation for the small transit operators in the region.

The Committee further recognized that the approval of the preferred STA Allocation Percentages is based on the allocation percentage to each transit operator rather than the actual dollar amount.

It was moved/seconded (DeMartino/Pinkerton) to approve the Revised STA Policy and adopt the recommended combined FY 09/10 and 10/11 Funding Allocation Percentages pursuant to unanimous approval by the STA Policy Review Committee and the TAC. Motion passed unanimously.

6. Unmet Transit Needs Report for Fiscal Year 2010-2011:

Ms. Taylor presented this item, stating, SJCOG staff has completed the draft Analysis and Determination of UTN representing fiscal year 2010-2011. This year's outreach efforts produced input from over 174 individuals, which resulted in 127 comments for review. The SSTAC was scheduled to review and act on these items at their June 2, 2010 meetings; however, quorum was not met. SJCOG staff asked that the TAC consider (1) The approval of the finding that there are no unmet transit needs that are reasonable to meet in San Joaquin County for Fiscal Year 2010-2011, and (2) Adoption of the Analysis and Determination on Unmet Transit Needs for Fiscal Year 2010-2011 Draft Report upon approval by the SSTAC.

It was moved/seconded (O'Rourke/ Churchill) to 1) Approve the Finding that no Unmet Transit Needs were Reasonable to Meet were Found in San Joaquin County for Fiscal Year 2010-2011 and; 2) Adopt the Analysis and Determination of Unmet Transit Needs for Fiscal Year 2010-2011 Draft Report. Motion passed unanimously.

7. Measure K Strategic Plan Update: Major Work Items and Schedule:

Mr. Cowell stated a final revenue estimate and subsequent Financial Plan detailing a program-level financing strategy will be recommended for SJCOG Board adoption later in the fall of 2010. SJCOG staff has been monitoring the trends in sales tax collection relative to other economic factors within San Joaquin County and the State of California since November 2009. The current trends combined with historic sales tax growth suggest that the 30-year Measure K Renewal sales tax revenue could total approximately \$2.9 billion, SJCOG staff will be moving forward with the use of the \$2.9 billion revenue estimate as a planning estimate. The program categories that were not fully defined in the original Strategic Plan include:

- Bus Transit;
- Regional Transit Systems;
- Park and Ride Lots; and
- Pedestrian, Bicycle, and Safe Routes to School

Mr. Cowell stated that SJCOG staff is planning to organize an Advisory Committee to work on the policy, identifying and funding projects and tracking projects until delivery.

Mr. Cowell commented on the thirty- five percent (35%) share for Measure K Local Street Repair program. The Measure K Renewal program expands upon the current Local Street Repair program to specifically allocate 14% of the funding for roadway safety. Mr. Cowell commented on the Smart Growth Incentive Program, State Transportation Improvement Program and Scope of Work Program. Mr. Cowell commented on the memo he handed out and asked the committee to appoint someone from their city for the Measure K sub-group, to oversee the efforts on the process. He stated he would like to get the group together by the second week of July. Mr. Selling asked the SJCOG staff to consider limited resources of each agency.

This item was for discussion only, no action was taken.

8. Management & Finance Chair and Vice Chair for Fiscal Year 2010-2011:
Mr. Bob Deis was nominated as Chair of the Management & Finance Committee and Mr. Leon Compton as Vice-Chair of the Management & Finance Committee.

It was moved/seconded (Bartlam/Hesling) to nominate Mr. Bob Deis of the City of Stockton as Chair for 2010-2011, and Mr. Leon Compton of the City of Ripon as Vice-Chair for 2010-2011. Motion passed unanimously.

9. Level of Service Workshop III Notice:
Mr. Cowell commented on the LOS workshop. The meeting is scheduled for June 29, 2010. It will be held in the SJCOG Boardroom with a breakfast available at 7:00 a.m. and the meeting beginning at 7:30 a.m.

This item was for information only, no action was taken.

10. Executive Director's Report:
None

11. Other Matters of Business:
Mr. O'Rourke commented that Mr. Deis will be the new City Manager and will be attending the Management & Finance meeting.

12. Adjournment
There being no further business to discuss, the meeting was adjourned at 1:13 p.m. to Wednesday, July 21, 2010.