

SAN JOAQUIN COUNCIL OF GOVERNMENTS  
MANAGEMENT AND FINANCE

Meeting held at  
Commercial Exchange Club  
2305 Washington Street, Stockton

Wednesday, November 18, 2009

**MINUTES**

1. The meeting was called to order by Chairman Blair King.

Attendance and Self Introductions:

Leon Compton, Ripon City Manager; Donna DeMartino, SJRTD General Manager/CEO; Leon Churchill, Tracy City Manager; Blair King, Lodi City Manager; Bobby Magee, San Joaquin County, Analyst; Stacey Mortensen, SJRRC Executive Director; Kevin O'Rourke, Stockton City Manager; Steve Pinkerton, Manteca City Manager; Cary Keaten, Lathrop City Manager; Doug Dunford, Interim Escalon City Manager; Andrew T. Chesley, SJCOG Executive Director; Steve Dial, SJCOG Deputy Director/CFO; Dana Cowell, SJCOG Deputy Director; Katy Castro, SJCOG Office Assistant I.

2. Public Comment: None

3. Approve Minutes of October 21, 2009:

It was moved/seconded (O'Rourke/Churchill) to approve the minutes as submitted. Motion passed unanimously 10/0 with a voice vote.

4. Measure K Renewal Strategic Plan Update Interim Policy Guidance

Mr. Cowell discussed the Interim Policy proposals. The following decisions were made by SJCOG moving forward to complete the Measure K.

1. Any cooperative agreement under the renewal program will be completed.
2. SJCOG will not consider approval of additional loans; but will consider local street repair.

Mr. Cowell commented on the new Measure K commitments that focus on taking advantage of outside funding. Even though SJCOG will not be doing a full strategic plan, there are things that SJCOG will continue to work on.

Mr. Cowell stated the TAC Committee made one comment under the HUTA bullet item; the word "consider" beginning of that policy be change to "provide". SJCOG staff and the Executive Committee have decided to keep the word "consider".

It was moved/seconded (Churchill/Mortensen) to recommend the Board to approve of the Measure K Renewal Strategic Plan Interim Policies through November 2010. Motion passed unanimously 10/0 with a voice vote.

5. Updated Land Use, Population and Housing Estimates

Ms. Anderson presented this item stating part of the RTP Federal Highway requires that the land use component be based on the “latest planning assumptions,” including estimates of current and future population, employment most recently developed by the MPO. UOP Business School has completed a lot of Regional Analysis publication reports in the last few years; and the forecast provided by UOP incorporated all of the latest available data on current, population, household, and employment trends. Ms. Anderson discussed the changes made by the counties in reference to Population Estimate and Components. SJCOG staff recommends using the UOP forecast as our best planning assumptions requirement.

Mr. Churchill asked if SJCOG has a specific estimate for the sub-county forecast. Ms. Anderson stated these numbers will be taken to TAZ and the jurisdictional level.

Mr. King asked if there is any relation to the distribution of the maintenance money with population. Mr. Chesley stated this is not related to the distribution of maintenance money.

It was moved/seconded (Compton/Churchill) to recommend the Board to approve the following population, household, and jobs forecast for the purpose of meeting the latest planning assumptions requirement for the Regional Transportation Plan (RTP) update. Motion passed unanimously 10/0 with a voice vote.

6. Review of Regional Transportation Plan Goals, Policies and Performance Measures

Mr. Cowell introduced this subject; he stated there are new requirements on the Federal Congestion Management Process and it has to be reflected on the RTP goals. The Feds sent notice addressing that SJCOG have more measurable goals. Mr. Cowell discussed some of the goals and reviewed the list of 2011 RTP policy recommendation changes. Staff recommends Revenue Policy 1 be revised to better address the requirements and limitation of different fund sources. Revenue Policy 5; staff recommends to continue to support research related to identification and implementation of innovative transportation financing opportunities. Staff recommends for Project Delivery 2; that development and implementation of the Project Delivery Pilot Program assist local jurisdictions in tracking the status of projects from the projects inclusion in the RTP to delivery.

Mr. O’Rourke asked if the TAC Committee discussed the value of County projects and creating a priority list. Mr. Cowell stated TAC did discuss the value of having a priority list and suggested one be put together.

Mr. Chesley stated the estimated time for the list of top projects will be available in January or February 2010.

A lengthy discussion ensued among committee members about concerns regarding the Top Ten List priority projects.

This item was for discussion only no action was taken

7. Reserve Policy

Mr. Dial presented this item and stated, at the Board meeting, Board members had questions about the reserve and asked if SJCOG has a reserve policy. To clarify, SJCOG does not have a reserve account. The funds referenced were part of a fund balance on the balance sheet. SJCOG Board has requested that a reserve policy be created. Establishing a contingency reserve fund provides a means for dealing with emergency or high priority situations that may arise during the course of the year that could not otherwise be funded in the near-term. The purpose of this policy is to provide guidelines for a contingency reserve, such as the require balance, allowable uses, required approvals, and method of replenishment.

A lengthy discussion ensued among committee members about concerns regarding the Reserve funds.

Mr. King stated his concerns would be for SJCOG, RTIF cost to go up to meet the Reserve goals.

This item was for discussion only no action was taken.

8. Auditor/ Controller

Mr. Dial presented this item stating the County Auditor /Controller and the Treasurer decided, as an independent agency, SJCOG would not be using the Auditor/Controller's office. Staff will provide additional information on moving forward including a discussion of the options for addressing the legal requirements for having both positions identified in the JPA. SJCOG will be making recommendation to the Board to authorize staff to open a payroll bank account in order to separate payroll from County of San Joaquin.

A lengthy discussion ensued among committee members about SJCOG separation from the County and the changes to the JPA.

This item was for discussion only no action was taken.

9. ARRA Program Delivery Status Report

Mr. Cowell reported that all 13 first round projects have received federal approval. SJCOG is working on second round ARRA roadway projects, and the deadline is December 1<sup>st</sup>.

Mr. King suggested adding a fourth category in addition to promoting Measure K cost savings to local road repair. Mr. Cowell stated it will be discussed with staff.

This item was for discussion only no action was taken.

10. Regional Transportation Plan Development Update  
Mr. Cowell gave a brief update on this item and stated SJCOG is in a time crunch. Over the next few months SJCOG staff will work with the 2011 RTP EIR consultant team to develop and analyze the CEQA required project alternatives with the 2011 RTP and will compare it to the 2011 RTP EIR. SJCOG staff is working really hard to meet the deadlines. The RTP workshop will be held on December 16, 2009.
  
11. Regional Transportation Impact Fee Program Annual Report:  
Mr. Cowell discussed the RTIF Annual Report and stated the sum of the two previous semiannual reports approved by the SJCOG Board of Directors was used to develop the Fiscal Year 2009 RTIF.  
  
It was moved/seconded (Pinkerton/ O'Rourke) to recommend the Board to approve the RTIF FY 2009 RTIF Annual Report. Motion passed unanimously 10/0 with a voice vote.
  
12. San Joaquin One Voice Project Selection Process and Schedule:  
Mr. Chesley commented that a "Call for Projects" package is being sent to the Mayors of each city. SJCOG is seeking legislative priorities from each of the jurisdictions, transit agencies, and interested organizations for One Voice. The One Voice Trip will be April 17-21, 2010 in Washington, D.C.  
  
This item was for information only action was taken.
  
13. Executive Director's Report:  
Mr. Chesley reported that the Level of Service workshop went well and was very informative to the Board members. He thanked Mr. Lopez and Mr. King for the great presentations. Mr. Chesley commented on the Blueprint Workshop and stated the Board will be taking action in December. He stated some Board members had concerns about the Blueprint and what it might mean to the State of California and COG.
  
14. Other Matters of Business: None
  
15. Adjournment  
There being no further business to discuss, the meeting was adjourned to Wednesday, January 20, 2010.