

SAN JOAQUIN COUNCIL OF GOVERNMENTS  
MANAGEMENT AND FINANCE

Meeting held at  
Commercial Exchange Club  
2305 Washington Street, Stockton

Wednesday, April 15, 2009

**MINUTES**

1. The meeting was called to order by Chairman Leon Churchill.

Attendance and Self Introductions:

John Abrew, Escalon City Engineer; Leon Churchill, Tracy City Manager; Leon Compton, Ripon City Administrator; Cary Keaten, Lathrop Interim City Manager; Blair King, Lodi City Manager; Manuel Lopez, San Joaquin County Administrator; Stacey Mortensen, SJRRC Executive Director; Gordon Palmer, Stockton City Manager; Steve Pinkerton, Manteca City Manager; Andrew T. Chesley, SJCOG Executive Director; Steve Dial, SJCOG Deputy Executive Director /CFO; Wil Ridder, SJCOG Senior Regional Planner; Rosie Vargas, SJCOG Support Services Supervisor.

2. Public Comment:

None

3. Approve Minutes of March 18, 2009

It was moved/seconded (Lopez/King) to approve the minutes as submitted. Motion passed unanimously with a voice vote.

4. Fiscal Year 2008-09 Annual Financial Plan Amendment #B

Mr. Dial briefly discussed this item stating in March the Board adopted FY 08/09 OWP Amendment #1 making specific adjustments to various revenue sources. The net increased the Annual Financial Plan by \$8,521. The change is reflected in the Professional Services section.

It was made/seconded (Lopez/Mortensen) to recommend approval of FY 2008/09 Annual Financial Plan Amendment #B with the identified corrections on the title page of the AFP. Motion passed unanimously by voice vote.

\*\* Per Mr. Dial's request, Chairman Churchill approved item six to be discussed next\*\*

6. Fiscal Year 2009-10 Overall Work Program

Mr. Dial presented this item stating the changes from the draft to the final are not significant; however the net COG will decrease by \$807,161 from \$8,480,403 to \$7,673,243. Mr. Dial noted that the second bullet on *other notable revenue changes* the dollar amount should be \$100,000 not \$10,000. Mr. Lopez asked how much of

the San Joaquin Valley Air Quality effort is budgeted for COG and supported by the other counties. Mr. Dial said estimation is \$200,000 with the other counties contributing \$170,000. Mr. Churchill asked what drives the Environmental Justice equity analysis. Mr. Dial said the Environmental Justice is a key component of all the evaluations when going through certifications.

Mr. King asked for the status on the Airport Land Use Commission report. Mr. Chesley said the draft environmental document was circulated for comments, which covered all airports except Stockton Metropolitan Airport because of their airport master plan. Mr. Lopez asked for explanation on the fist bullet on the last page of the staff report. Mr. Chesley said there are some modeling related activities, as well as setting up the communication process for the continual updating of the Blueprint. Mr. Lopez asked if the Blueprint B+ will be modified. Mr. Chesley said no.

It was moved/seconded (King/Palmer) to recommend to the Board approval of the FY 2009/10 SJCOG OWP. Motion passed unanimously by voice vote.

5. Fiscal year 2009-10 Annual Financial Plan

Mr. Dial recognized the same corrections from his previous discussion on item 4 and continues to state operating revenues are down 10% than the currently adopted budget. Mr. Dial described SJCOG's pay for performance, merit-based raise system compared to traditional Civil Service five step raises and cost of living adjustments. SJCOG employees are At-Will and not Civil Service and do not receive automatic step increases or COLAs. All raises are based upon achieving annual goals set in June of the prior year.

Out of the pay for performance pool awarded by the Board for the 2008-09 budget, approximately \$86,000 of the original \$280,000 was used for raises. Mr. Dial stated staff is not recommending the Board approve raises or approve a new pay for performance pool, but to adopt a budget with the Salaries and Benefits line items the same in the proposed 09/10 budget as they were in the adopted 08/09 budget. The remainder of the pay for performance pool provides the Executive Director with the ability to continue to acknowledge employee performance while keeping the Salaries and Benefits budget the same as the previous year.

Mr. Pinkerton asked how many positions are not filled. Mr. Dial said three. Mr. Churchill asked if this pool would permanently adjust staff's pay. Mr. Chesley said yes. Mr. Pinkerton asked if there is any representation for COG staff. Mr. Chesley said no. Mr. Lopez stated there is a difference between the Cities's, County and COG and he does not have a problem with the salaries and benefits. Mr. Dial stated this item will be going to the Executive Committee on April 17<sup>th</sup>.

It was moved/seconded (Lopez/Mortensen) to recommend approval of the FY 2009/10 Annual Financial Plan (AFP). Motion passed unanimously by voice vote.

7. American Recovery and Reinvestment Act – Proposal to use Remaining \$5.0 Million  
Mr. Ridder discussed this item stating in March the Board approved programming the first phase of ARRA funds. The \$21.4 million included approximately \$18 million for roadway rehab and projects that could meet the obligated requirements. Mr. Ridder discussed the three options of the remaining \$5 million in ARRA funds. Mr. Ridder stated based on additional discussions with the Policy Development Committee in regards to I-205 Auxiliary Lane Project staff is amending the recommendation because of Prop 1B Bond proceeds which is an uncertainty. The amended recommendation is to focus option B, ARRA funds to be used on projects which benefit economic development. Ms. Mortensen asked if there is a trigger threshold. Mr. Ridder said staff will try to identify those triggers and provide a secondary list of projects if necessary. Mr. Keaten asked who the lead agency is for the NEPA. Mr. Ridder said Caltrans. Mr. Chesley stated the Project Development Committee is very strong on option B; they did not want any potential risk with the state bond issuance with the election in May.

It was moved/seconded (Compton/Pinkerton) to recommend option B, ARRA funds to be used on projects which benefit economic development for Board approval. Motion passed unanimously by voice vote.

\*\*Mr. Lopez left the meeting prior to discussing item 8\*\*

8. Existing Measure K Project Monitoring and Reporting Process  
Mr. Ridder briefly discussed this item stating the Board directed staff to develop an existing MK Monitoring and Reporting Process to assist in the timely delivery of projects. Mr. Ridder stated COG staff developed a Delivery Plan template that local agencies will use to provide reporting every six months. The reporting will be in summary form on the status of the projects identifying any potential concerns as well as positive progress in delivering the projects to the standing committees and Board. Mr. King asked if the M&F committee will see this report every six months. Mr. Ridder said yes. Mr. King asked how many projects. Mr. Ridder stated subject to this report, eight projects.

It was moved/seconded (Palmer/Compton) to approve the proposed monitoring and reporting process every six months for all existing Measure K projects provided with a renewal funding commitment. Motion passed unanimously by voice vote.

9. Measure K Renewal Strategic Plan Update and Formation of Technical Working Group

Mr. Chesley stated staff recommendations are to renew appointments to the Measure K Renewal Strategic Plan Working Group.

It was moved/seconded (King/Pinkerton) to renew the local agency appointments to the Measure K Renewal Strategic Plan Working Group. Motion passed unanimously by voice vote.

10. One Voice 2009 Update  
Mr. Chesley thanked those who attended the pre trip planning session for One Voice. The One Voice trip will be April 27-30, 2009 this year. If anyone has questions please contact Andy Chesley.

This item was for information only no action was taken.

11. SB 375/San Joaquin County Blueprint Workshop on April 17<sup>th</sup>  
Mr. Chesley said everyone is welcome to attend the SB 375 workshop session on Friday morning. Mr. Bill Higgins from League of California Cities will be the speaker at the workshop.

This item was for information only no action was taken.

12. Other Matters of Business:  
Mr. Chesley stated this afternoon is the Habitat Sub-Committee meeting to speak about some issues with Bay Delta Conservation Plan. The Delta Conservation Plan overlaps SJCOG, Inc. Habitat Conservation Plan and could make the plan incapable of being delivered.

13. Executive Directors Report:  
Mr. Chesley stated the I-205 opening ceremony is on Friday, April 17<sup>th</sup> at 10:30 a.m. at Walmart in Tracy.

14. Adjournment:  
There being no further business to discuss, the meeting was adjourned to Wednesday, May 20, 2009.