

SAN JOAQUIN COUNCIL OF GOVERNMENTS
Local Project Delivery Sub-Committee
SJCOG Conference Room
555 E. Weber Avenue
Stockton, CA 95202

Thursday, July 8, 2010

DRAFT MINUTES

1. The meeting was called to order by Mr. Donald Mascardo at 9:00 am. Introductions were made.

Members Present:

Cynthia Erdman, City of Stockton; Pete Martin, San Joaquin County; Nabil Hasan, Caltrans; Ryan Bouley, City of Lathrop; George Lorente, SJRTD; Nathan Atherstone, SJRTD; Zabih Zaca, City of Tracy.

SJCOG Staff Present:

Donald Mascardo, Associate Regional Planner; Sam Kaur, Associate Regional Planner; Laurel Boyd, Office Assistant II.

Minutes: June 10, 2010

Ms. Erdman had a correction to the minutes; page 3 currently states, "Ms. Erdman stated the City of Stockton did receive their E76 for the Street Cape Seal Program" and it should state the Airport Way project.

2. **Public Comments:** None.

3. **Caltrans Local Assistance Update**

- **ARRA and Federal-Aid Project Delivery Requirements**

Mr. Hasan stated Caltrans staff has received a number of RFA's for the July deadline and staff is working around the clock to process all that has been received.

Mr. Mascardo stated SJCOG staff sent a spreadsheet for ARRA invoicing and activities; staff would like local agencies to be aware that they need to do their own invoicing, one year after receiving your funds.

Mr. Zaca asked why the report states how many days a project has been inactive.

Ms. Kaur stated it's a look-ahead report to make sure the State doesn't lose money. The FHWA says they will deobligate your project if your project doesn't have any activity on for one year. The invoice should be paid within that one year and the FHWA isn't accepting any justifications from the past except for environmental problems. So Caltrans is doing a look-ahead report; reporting how long Caltrans has gone before seeing any activity. The report

isn't saying it's an inactive project, it's just saying there hasn't been any activity. Local agencies have approximately 300 days to pay the invoice and if local agencies do not pay their invoice, then the FHWA will deobligate your project because it shouldn't go that long without activity.

- **ARRA Local Agency Project Management Review**

Mr. Mascardo stated apparently there are some lingering issues with project management so Mr. Hasan is going to provide a liaison, Mike Giuliano to put together a workshop between now and next month's TAC meeting to help local agencies with project management review.

Mr. Hasan stated this issue is coming from the audit with FHWA, to avoid any hiccups and put more emphasis on the daily documentation, to benefit all agencies and to talk about what the FHWA looks for. Project managers and Engineers will need to know what the FHWA is looking for.

This item was for discussion only, no action was taken.

4. **Delivery Plan for CMAQ, RSTP, Federal Earmarks and STIP Projects (TAC item)**

Mr. Mascardo stated the OA for FY 2009-10 RSTP/CMAQ projects the dollar amount should be the most accurate, if not, please let SJCOG staff know. An email was sent yesterday, July 7, 2010 so staff could know where each local jurisdiction stood with their delivery status.

Ms. Kaur stated the year date for amounts for the RSTP program is provided by the toll credits. This will obligate an additional \$7 million and SJCOG is to receive an additional \$3 million. Please let SJCOG staff know if we need to do anything to change the OA.

FFY 2009-10 CMAQ Projects – Per Obligation Plan Submitted to Caltrans HQ April 1, 2010

Ms. Kaur stated for the CMAQ program, there are some discrepancies with the City of Stockton on the 2008 report; staff will make this change.

Mr. Hasan stated if these projects are programmed under CMAQ, why are they not 100% CMAQ.

Ms. Kaur stated now you can use 100% CMAQ using the toll credits, whereas Mr. Hasan is calling it 100% CMAQ without the toll credits. SJCOG staff gave local agencies more CMAQ to fund individual phases; toll credits aren't really money, local agencies can call it whatever they want, but for RFA purposes Mr. Hasan will call it 100% CMAQ

**FFY 2009-10 RSTP Projects – Per Obligation Plan Submitted to Caltrans HQ
April 1, 2010**

Mr. Mascardo stated San Joaquin County's Harney Lane project had some issues.

Mr. Martin stated the environmental clearance was submitted on June 30, 2010 and the County will be submitting one for the Alpine and Sinclair Resurfacing projects for PE not construction. Escalon-Bellota has had the E-76 approved and the Grant Line Road Improvements project has had its environmental submitted, but not the RFA and it's for construction, not PE.

FY 2008-09 STIP Allocation

Mr. Martin stated the Airport Way Corridor Beautification TE was awarded July 6, 2010.

This item was for discussion only, no action was taken.

5. RSTP/CMAQ Apportionment Increase Distribution and Use of Toll Credits (TAC item)

Ms. Kaur stated on June 22, 2010, SJCOG staff received additional apportionments for both the RSTP and CMAQ programs; at the same time, the concept of toll credits was going through the notions on how to apply the apportionments to each of those programs. It's not funds, its credits to use all federal funds without providing a match. Now, staff has additional funds to use as a substitute for fiscal year 2009-10 and 2010-11 because the policy is only good for 2 years. For the RSTP share, SJCOG staff crunched those numbers through the RSTP policy; what is listed in the staff report is what each local agency will receive.

Ms. Kaur continued to state CMAQ is a compatible program, if going by SJCOG's policy and applying the concept of toll credits for 2009-10 and 2010-11 for the CMAQ projects and based on that policy the credits will go to the agency that didn't get fully funded; which is the City of Lodi and SJRTD. There is a limit to how much is programmed. After this is done, the FTIP is approved with the toll credits; SJCOG staff worked it out with Caltrans. Headquarters sent a letter regarding the energy bill; you can use 100% CMAQ funds through fiscal year 2009-10, meaning staff will not mention that we will process this differently for you it's your CMAQ and RSTP money. Mr. Hasan wants to call it 100% CMAQ; for RSTP you will call it toll credits. Local agencies will still get what you got before, but SJCOG's list will show it differently.

6. Adjournment

This meeting was adjourned to August 12, 2010.